

How to Enrol

Section Menu

St Margaret's educates girls from Pre-Prep to Year 12 and also accepts boys into Pre-Prep. St Margaret's welcomes applications for enrolment for entry into any level, with our key intake years being Pre-Prep, Prep, Years 4, 5 and 7. Boarding available from Years 5 to 12. To learn more about the school and to enrol your child at St Margaret's, follow these simple steps below. For all enrolment enquiries and to book a tour, please contact our admissions team:

Primary | Mrs Jodi Fisher-Grimshaw | Tel: 3862 0838

Secondary/Boarding | Mrs Judy Robinson | Tel: 3862 0762

International | Mrs Fiona Spooner | Tel: 3862 0861

Email: admissions@stmargarets.qld.edu.au

Step 1 – Experience St Margaret's

There are many ways to learn more about St Margaret's. Our website is a great place to start. You can also connect with social media (via the links on this site), read or download our Prospectus (or request to have one mailed to you), arrange a personalised tour with our Admissions team, or attend our next Open House event which is **Open Day on Saturday 9 March 2024**. You can also arrange a taster day – we welcome any student who wishes to [experience St Margaret's for a Day](#).

Step 2 – Application*

Submit an Application for Admission form. You can do this [online](#), or [download an application form \(PDF 128.5KB\)](#). The application must be accompanied by a non-refundable application fee and birth certificate. International students should use the International Student Application for Admission form found in the [international admissions section](#).

***Please note, if you wish to make an application for a place at the school commencing in 2024, 2025, 2026 and 2027 we recommend that you firstly speak with a member of our admissions team (see contact phone numbers and email above) prior to making an application to check availability and the likelihood of gaining a place.**

Step 3 – Interview

Students and parents will be invited to attend an interview with a member of the Educational Leadership Team within 3 weeks of the nominated year of entry. Copies of a student's most recent school report, NAPLAN results and any other relevant information will be requested prior to the interview.

Step 4 – Offer

Offers are made following the interview process. The Principal forwards a Letter of Offer to successful applicants. Please note that St Margaret's is a non-selective school – there are no tests to sit and offers are not made based on previous academic results; however, offers are made at the sole discretion of the Principal.

Step 5 – Acceptance of Offer

To accept the offer of a place at the school, parents sign a Written Agreement and other relevant forms and pay the non-refundable confirmation fee to secure their child's place at the school.

Enrolling During the School Year

Subject to availability, St Margaret's may offer places to students wishing to enrol at any time throughout the school year. The same enrolment process outlined above occurs.

Enrolment Fees (non-refundable)

Application for Admission: \$250

Confirmation of Enrolment: \$1250 .

[Enrolment Policy](#)