



School Holiday Program

Early Bird Fees: \$60 per day

Early Bird Bookings close: 20 March 2020

Fees: \$65 per day*

Bookings Close: 27 March 2020

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

SERVICE IS CLOSED: 10 April 2020-13 April 2020

ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

How do I book?

- Complete the official booking form and email it to: oshc@stmargarets.qld.edu.au

Early Bird Bookings close: Friday 20 March 2020

Bookings close: Friday 27 March 2020

- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and DebitSuccess form must also be completed in addition to this booking form. Your booking is not finalised until these forms have been received.

* Additional costs for incursions/excursions apply. These are compulsory for all students.

Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. Except for excursion and incursion days, we are happy to change the date of your booking. Changes to your current booking must be made within 48 hours of booking date, in writing.

Excursions and incursions are set out in the program which is issued at least 3 weeks before the school holiday period. Once booked, excursions and incursions are not able to be cancelled as we have in many cases prepaid for these activities.

Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card weekly through DebitSuccess. If you have not provided details for payment via a DebitSuccess form, your booking will not be accepted until that is received. If you have outstanding fees prior to the start of the School Holiday program, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your school holiday booking will not be accepted until these have been paid in full.

Child Care Subsidy:

Australia introduced a new Child Care Package, which commenced 2 July 2018. Under the new package, the Child Care Subsidy (CCS) replaced the existing Child Care Benefit and Child Care Rebate.

CCS will be the main way the Government assists families with their child care fees.

Please refer to www.education.gov.au/new-child-care-package-families-2-july-2018 for further information.

Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au

St Margaret's



St Margaret's
Anglican Girls School

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Easter

School Holiday Program

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ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please pack morning and afternoon tea, lunch and a refillable drink bottle. Remember to not pack anything containing nuts or any food that needs to be heated or cooked.
- Please pack your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes. **NO HAT, NO SUNSAFE CLOTHING MEANS NO OUTDOOR PLAY!**
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.

Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

Illness and Infectious diseases

- St Margaret's OSHC aim to promote the health and safety of all children by providing a safe and hygienic environment. To minimise the spread of "germs" leading into the holidays, it is essential that all ill children and staff stay at home until well. Anyone with an infectious disease will be required to stay away from the service for the recommended period set out by the Department of Health.
- Parents and guardians who keep their ill children home from care may be eligible for their days at OSHC to be cancelled free of charge, upon presentation of a doctor's certificate. Cancellations of all care must be made in writing to oshc@stmargarets.qld.edu.au as soon as the decision has been made not to send your child to OSHC.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

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IN ADDITION TO OUR EXCITING PROGRAM, EACH DAY THERE IS OPPORTUNITY FOR FREE PLAY IN OUR WELL-RESOURCED FACILITIES

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				2 April	3 April
Student Free Day				Last Day of School Term 1	End of Term Pamper Party We will be celebrating the end of term with party games and pampering. A day filled with Easter nails and fancy hair-do's.
	6 April	7 April	8 April	9 April	10 April
WEEK 1	<p>Be prepared Do you know what to do if someone gets hurt or there is an emergency?</p> <p>Today, we will be learning some basic first aid and learning about some important people that can help in the community. Incursion: \$30</p>	<p>It all relevant! We will be having an Easter Themed trivia games' day.</p>	<p>Movies We will be making our way to Cineplex cinemas to watch "Peter Rabbit 2".</p> <p>Popcorn and water included.</p> <p>Excursion: \$25</p>	<p>Easter Celebrations We will be celebrating all things Easter with craft, games and an Easter egg hunt.</p> <p><i>*Please let the OSHC staff know if your child has any special dietary requirements</i></p>	<p>Good Friday Service Closed</p>
	13 April	14 April	15 April	16 April	17 April
WEEK 2	<p>Easter Monday Service Closed</p>	<p>Easter Cooking Day Pop on an apron and bring along your baking skills. Today is our Easter themed bake day.</p> <p><i>*Please let the OSHC staff know if your child has any special dietary requirements</i></p>	<p>Crazy Spin Art Today we will be having the team from Crazy Candles visit to help us make retro spin art records.</p> <p>Incursion: \$25</p>	<p>Outside adventure Pop on your runners and get ready for a fun-filled day spent outside enjoying the beautiful Autumn weather.</p>	<p>Egg-cellent Easter Clay Incursion Today we will be having the team from Basil Grumble visit to teach us the fine art of Pottery making.</p> <p>Incursion: \$25</p>
	20 April				
Student Free Day	<p>Pancake Fun Pop on your chef hats and bring along your creative baking skills. You will be mixing different ingredients to design your own flavoured pancakes. <i>*Please let the OSHC staff know if your child has any special dietary requirements</i></p>	<p>* Activities are subject to change</p>			



St Margaret's Outside School Hours Care



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OFFICIAL BOOKING FORM

- My child has attended St Margaret's OSHC before and I have completed the enrolment form and Debitsuccess form.
- My child has not attended St Margaret's OSHC before. I have emailed oshc@stmargarets.qld.edu.au to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and DebitSuccess forms have been returned to the service.

PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please indicate the days you require care:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				2 April	3 April
				Last day of Term 1	
STUDENT FREE DAY					<input type="checkbox"/>
	6 April	7 April	8 April	9 April	10 April
WEEK 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Good Friday Service Closed
	13 April	14 April	15 April	16 April	17 April
WEEK 2	Easter Monday Service Closed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	20 April	21 April			
STUDENT FREE DAY	<input type="checkbox"/>	First Day of Term 2			

Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday Information Guide. You also understand staff will **not** be able to escort children to extra-curricular activities over the School Holiday period.

Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Art Centre Terraces and Advent Centre.

Child's Full Name: _____

Your Full Name: _____

Signature: _____ Date: _____



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AUTHORISATION FOR EXCURSION FORM

St Margaret's OSHC has organised excursions for your child to attend during the School Holiday Program. All the relevant details are provided below for your convenience. The service has conducted an Excursion Risk Assessment. For your child to attend, you are required to read this information and complete the Authority for Excursion Form. To complete this form, you must be listed on the child's enrolment record as either their parent or an Authorised Nominee.

- Please complete a separate excursion form for each child enrolled
- Permission slips must be returned with booking form
- Please ensure child/ren are at OSHC by the time indicated below

Please tick the excursions you would like your child to attend

8 April 2020 Cineplex Cinema <i>"Peter Rabbit 2"</i> Hawthorne/ Balmoral
<input type="checkbox"/>
Bus will depart promptly at 9:00am

Transportation details (to and from): St Margaret's bus – fitted with seatbelts

The period the child will be away from the Service Premises: 9am – 3pm depending on the excursion

Number of staff supervising: 4-5

Number of children involved: Max 40

Items to be taken by the child and provided by the parents: Hat, lunch and water bottle (unless otherwise stated)

Child's Full Name: _____ **Parent/Carer's Full Name:** _____

Does your child suffer from motion/travel sickness? Yes or No **Action plan/medication:** _____

By signing the Authorisation for Excursion Form, I agree to and understand the following;

- My child has my permission to attend the excursion listed.
- I am listed on the child's Enrolment Form as a Parent or Authorised Nominee.
- The contact details, including all emergency contact details, listed on my child's Enrolment Form are up-to-date. If not, I have provided the updated contact details above.
- In case of an emergency, I **authorise/do not authorise** the supervising OSHC staff to seek medical attention.

Please note that medical attention will not be sort without first notifying a Parent or Authorised Nominee listed on the Enrolment Form. We will be contacting the emergency contact numbers on file if we are unable to reach a parent/authorised nominee.

Signature: _____ **Date:** _____