

## Student Free Day Program Verification Day



Early Bird Fees: \$60 per day\*

Early Bird Bookings close: 14 October 2019

Fees: \$65 per day\*

**Bookings Close: 18 October 2019**

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: OSHC room, Level 1 Primary Atrium,

St Margaret's Anglican Girls School

## ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

### How do I book?

- Complete the official booking form and email it to: [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au)
- **Early Bird Bookings close: 14 October 2019**
- **Bookings close: 18 October 2019**
- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and DebitSuccess form must also be completed in addition to this booking form. Your booking is not finalised until these forms have been received.

\* Additional costs for incursions/excursions apply. These are compulsory for all students.

### Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. Except for excursion and incursion days, we are happy to change the date of your booking. Changes to your current booking must be made within 48 hours of booking date, in writing.

Excursions and incursions are set out in the program which is issued at least 3 weeks before the school holiday period. Once booked, excursions and incursions are not able to be cancelled as we have in many cases prepaid for these activities.

### Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card weekly through DebitSuccess. If you have not provided details for payment via a DebitSuccess form, your booking will not be accepted until that is received. If you have outstanding fees prior to the start of the School Holiday program, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your school holiday booking will not be accepted until these have been paid in full.

### Child Care Subsidy:

Australia introduced a new Child Care Package, which commenced 2 July 2018. Under the new package, the Child Care Subsidy (CCS) replaced the existing Child Care Benefit and Child Care Rebate.

CCS will be the main way the Government assists families with their child care fees.

Please refer to [www.education.gov.au/new-child-care-package-families-2-july-2018](http://www.education.gov.au/new-child-care-package-families-2-july-2018) for further information.

### Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

### Further Information Contact:

**Palu Ingram**, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au)

St Margaret's



St Margaret's  
Anglican Girls School

*per volar sunata*



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### ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

#### What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please pack morning and afternoon tea, lunch and a refillable drink bottle. Remember to not pack anything containing nuts or any food that needs to be heated or cooked.
- Please pack your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes. **NO HAT, NO SUNSAFE CLOTHING MEANS NO OUTDOOR PLAY!**
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.

#### Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

#### Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

#### Illness and Infectious diseases

- St Margaret's OSHC aim to promote the health and safety of all children by providing a safe and hygienic environment. To minimise the spread of "germs" leading into the holidays, it is essential that all ill children and staff stay at home until well. Anyone with an infectious disease will be required to stay away from the service for the recommended period set out by the Department of Health.
- Parents and guardians who keep their ill children home from care may be eligible for their days at OSHC to be cancelled free of charge, upon presentation of a doctor's certificate. Cancellations of all care must be made in writing to [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au) as soon as the decision has been made not to send your child to OSHC.

#### Further Information Contact:

**Palu Ingram**, OSHC Co-ordinator

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St Margaret's Outside School Hours Care

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	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	21 October	22 October			
<b>STUDENT FREE DAY</b>	<p><b>PJ Pamper Day</b></p> <p>Pop on your PJs and come along for a day filled with pampering.</p> <p>We will be decorating sleep masks and making lip gloss.</p>	<p><b>School Resumes</b></p>			

\* Activities are subject to change



St Margaret's Outside School Hours Care

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Bookings Close: 18 October 2019

### OFFICIAL BOOKING FORM

- My child has attended St Margaret's OSHC before and I have completed the enrolment form and Debitsuccess form.
- My child has not attended St Margaret's OSHC before. I have emailed [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au) to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and DebitSuccess forms have been returned to the service.

#### PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please indicate the days you require care:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	21 October	22 October			
STUDENT FREE DAY	<input type="checkbox"/>	School Resumes			

#### Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday Information Guide. You also understand staff will **not** be able to escort children to extra-curricular activities over the School Holiday period.

#### Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Art Centre Terraces and Advent Centre.

Child's Full Name: \_\_\_\_\_

Your Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_