



September/October School Holiday Program

Early Bird Fees: \$60 per day*

Early Bird Bookings close: 9 September 2019

Fees: \$65 per day*

Bookings Close: 16 September 2019

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: **OSHC room**, Level 1 Primary Atrium,

St Margaret's Anglican Girls School

ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

How do I book?

- Complete the official booking form and email it to: oshc@stmargarets.qld.edu.au
- **Early Bird Bookings close: 9 September 2019**
- **Bookings close: 16 September 2019**
- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and DebitSuccess form must also be completed in addition to this booking form. Your booking is not finalised until these forms have been received.

* Additional costs for incursions/excursions apply. These are compulsory for all students.

Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. Except for excursion and incursion days, we are happy to change the date of your booking. Changes to your current booking must be made within 48 hours of booking date, in writing.

Excursions and incursions are set out in the program which is issued at least 3 weeks before the school holiday period. Once booked, excursions and incursions are not able to be cancelled as we have in many cases prepaid for these activities.

Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card weekly through DebitSuccess. If you have not provided details for payment via a DebitSuccess form, your booking will not be accepted until that is received. If you have outstanding fees prior to the start of the School Holiday program, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your school holiday booking will not be accepted until these have been paid in full.

Child Care Subsidy:

Australia introduced a new Child Care Package, which commenced 2 July 2018. Under the new package, the Child Care Subsidy (CCS) replaced the existing Child Care Benefit and Child Care Rebate.

CCS will be the main way the Government assists families with their child care fees.

Please refer to www.education.gov.au/new-child-care-package-families-2-july-2018 for further information.

Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au



St Margaret's
Anglican Girls School

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Location: OSHC room, Level 1 Primary Atrium,

St Margaret's Anglican Girls School

ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please pack morning and afternoon tea, lunch and a refillable drink bottle. Remember to not pack anything containing nuts or any food that needs to be heated or cooked.
- Please pack your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes. **NO HAT, NO SUNSAFE CLOTHING MEANS NO OUTDOOR PLAY!**
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.

Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

Illness and Infectious diseases

- St Margaret's OSHC aim to promote the health and safety of all children by providing a safe and hygienic environment. To minimise the spread of "germs" leading into the holidays, it is essential that all ill children and staff stay at home until well. Anyone with an infectious disease will be required to stay away from the service for the recommended period set out by the Department of Health.
- Parents and guardians who keep their ill children home from care may be eligible for their days at OSHC to be cancelled free of charge, upon presentation of a doctor's certificate. Cancellations of all care must be made in writing to oshc@stmargarets.qld.edu.au as soon as the decision has been made not to send your child to OSHC.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au



St Margaret's Outside School Hours Care

September/October School Holiday Program

Early Bird Fees: \$60 per day*

Early Bird Bookings close: 9 September 2019

Fees: \$65 per day*

Bookings Close: 16 September 2019

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: **OSHC room**, Level 1 Primary Atrium,

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					20 September
STUDENT FREE DAY					Atrium fun Let's kick start Vacation Care with a fun filled day spent in the Atrium doing all our favourite activities. *Slime * Craft * Dress ups
	23 September	24 September	25 September	26 September	27 September
WEEK 1	Spring has Sprung With the warmer weather arriving, we will be having some outside fun today planting new plants in our garden and having fun in the sun.	Papier Mache Craft We all love messy craft so come ready for a day filled with Papier Mache fun.	Eco Bag To help with the fight against single use plastic bags, we will be decorating our own canvas bag. Don't forget to bring along an old T-shirt to be upcycled into a bag. Incursion: \$10	Movies We will be making our way to the cinemas to watch "Ugly Dolls". Excursion: \$25	Puppet Making Come along for a fun filled day of puppet making and mask decorating.
	30 September	1 October	2 October	3 October	4 October
WEEK 2	Master Chef Pop on your chef's hat and gather the ingredients, today we will be cooking up a storm.	Around the world Art Let's take a journey around the world and experience the diverse art the world has to offer.	GOMA We will be making our way to GOMA to visit the Island Fashion Exhibition and Ben Quilty: Family Portrait Exhibition at the children's centre. Excursion: \$25	Gecko's Wildlife Be prepared to get up close and personal with some amazing Australian animals. Incursion: \$20	Scavenger Hunt We will all be Nature Detectives heading out on a scavenger hunt.
	7 October	8 October			
Term 4	Queen's Birthday Public Holiday	School Resumes			

* Activities are subject to change



St Margaret's Outside School Hours Care
September/October Holiday Program

Early Bird Bookings Close: 9 September 2019
 Bookings Close: 16 September 2019

OFFICIAL BOOKING FORM

- My child has attended St Margaret's OSHC before and I have completed the enrolment form and Debitsuccess form.
- My child has not attended St Margaret's OSHC before. I have emailed oshc@stmargarets.qld.edu.au to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and DebitSuccess forms have been returned to the service.

PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please indicate the days you require care:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					20 September
STUDENT FREE DAY					<input type="checkbox"/>
	23 September	24 September	25 September	26 September	27 September
WEEK 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	30 September	1 October	2 October	3 October	4 October
WEEK 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday Information Guide. You also understand staff will **not** be able to escort children to extra-curricular activities over the School Holiday period.

Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Art Centre Terraces and Advent Centre.

Child's Full Name: _____

Your Full Name: _____

Signature: _____

Date: _____



St Margaret's Outside School Hours Care

September/October School Holiday Program

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Bookings Close: 16 September 2019

AUTHORISATION FOR EXCURSION FORM

St Margaret's OSHC has organised excursions for your child to attend during the School Holiday Program. All the relevant details are provided below for your convenience. The service has conducted an Excursion Risk Assessment. For your child to attend, you are required to read this information and complete the Authority for Excursion Form. To complete this form, you must be listed on the child's enrolment record as either their parent or an Authorised Nominee.

- Please complete a separate excursion form for each child enrolled
- Permission slips must be returned with booking form
- Please ensure child/ren are at OSHC by the time indicated below

Please tick the excursions you would like your child to attend

26 September 2019	2 October 2019
<p>Hawthorne/Balmoral Cinema "Ugly Dolls"</p> <p style="text-align: center;"><input type="checkbox"/></p> <p>Pack your jacket for the excursion Bus will depart promptly at 9:00am</p>	<p>GOMA</p> <p style="text-align: center;"><input type="checkbox"/></p> <p>Please pack Morning Tea, Lunch and water bottle in a bag for the excursion. *Afternoon Tea to be left at OSHC. Bus will leave promptly at 9:00am</p>

Transportation details (to and from): St Margaret's bus – fitted with seatbelts

The period the child will be away from the Service Premises: 9am – 3pm depending on the excursion

Number of staff supervising: 4-5

Number of children involved: Max 40

Items to be taken by the child and provided by the parents: Hat, lunch and water bottle (unless otherwise stated)

Child's Full Name: _____

Parent/Carer's Full Name: _____

Does your child suffer from motion/travel sickness? Yes or No Action plan/medication: _____

By signing the Authorisation for Excursion Form, I agree to and understand the following;

- My child has my permission to attend the excursion listed.
- I am listed on the child's Enrolment Form as a Parent or Authorised Nominee.
- The contact details, including all emergency contact details, listed on my child's Enrolment Form are up-to-date. If not, I have provided the updated contact details above.
- In case of an emergency, I **authorise/do not authorise** the supervising OSHC staff to seek medical attention.

Please note that medical attention will not be sort without first notifying a Parent or Authorised Nominee listed on the Enrolment Form. We will be contacting the emergency contact numbers on file if we are unable to reach a parent/authorised nominee.

Signature: _____

Date: _____