



Student Free Day Program

Early Bird Fees: \$60 per day*

Early Bird Bookings Close: 24 May 2019

Fees: \$65 per day*

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: **OSHC room**, Level 1 Primary Atrium,

St Margaret's Anglican Girls School

BOOKINGS CLOSE: 29 May 2019

ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

How do I book?

- Complete the official booking form and email it to: oshc@stmargarets.qld.edu.au
- **Early Bird Bookings close: Friday 24 May 2019**
- **Bookings close: Wednesday 29 May 2019**
- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and an DebitSuccess form must also be completed in addition to this booking form. Your booking is not finalised until these forms have been received.

* Additional costs for incursions/excursions apply. These are compulsory for all students.

Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. Except for excursion and incursion days, we are happy to change the date of your booking. Changes to your current booking must be made within 48 hours of booking date, in writing.

Excursions and incursions are set out in the program which is issued at least 3 weeks before the school holiday period. Once booked, excursions and incursions are not able to be cancelled as we have in many cases prepaid for these activities.

Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card weekly through DebitSuccess. If you have not provided details for payment via an DebitSuccess form, your booking will not be accepted until that is received. If you have outstanding fees prior to the start of the School Holiday program, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your school holiday booking will not be accepted until these have been paid in full.

Child Care Subsidy:

Australia introduced a new Child Care Package, which commenced 2 July 2018. Under the new package, the Child Care Subsidy (CCS) replaced the existing Child Care Benefit and Child Care Rebate.

CCS will be the main way the Government assists families with their child care fees.

Please refer to www.education.gov.au/new-child-care-package-families-2-july-2018 for further information.

Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au



St Margaret's
Anglican Girls School
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ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please bring morning and afternoon tea, lunch and a refillable drink bottle. Make sure you don't bring any food that needs to be heated or cooked and remember not to bring anything containing nuts.
- Don't forget your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes. **NO HAT, NO SUNSAFE CLOTHING MEANS NO OUTDOOR PLAY!**
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.

Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

Illness and Infectious diseases

- St Margaret's OSHC aim to promote the health and safety of all children by providing a safe and hygienic environment. To minimise the spread of "germs" leading into the holidays, it is essential that all ill children and staff stay at home until well. Anyone with an infectious disease will be required to stay away from the service for the recommended period set out by the Department of Health.
- Parents and guardians who keep their ill children home from care may be eligible for their days at OSHC to be cancelled free of charge, upon presentation of a doctors certificate. Cancellations of all care must be made in writing to oshc@stmargarets.qld.edu.au as soon as the decision has been made not to send your child to OSHC.

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				31 May
STUDENT FREE DAY				Desk Buddies To help us get through the final weeks of Term 2, we will be making Pom Pom desk buddies. In addition to our exciting program, each day there is opportunity for free play in our well-resourced facilities.

* Activities are subject to change



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BOOKINGS CLOSE: 29 May 2019

OFFICIAL BOOKING FORM

- My child has attended St Margaret's OSHC before and I have completed the enrolment form and Debitsuccess form.
- My child has not attended St Margaret's OSHC before. I have emailed oshc@stmargarets.qld.edu.au to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and DebitSuccess forms have been returned to the service.

PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please indicate the days you require care:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					31 May
STUDENT FREE DAY					<input type="checkbox"/>

Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday Information Guide. You also understand staff will **not** be able to escort children to extra-curricular activities over the School Holiday period.

Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Art Centre Terraces and Advent Centre.

Child's Full Name: _____

Your Full Name: _____

Signature: _____

Date: _____