



St Margaret's Outside School Hours Care

Easter

School Holiday Program

STAFFED BY OUR IN-HOUSE STAFF

Fees: \$60 per day*

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: **OSHC room**, Under the Primary School, **Atrium**

BOOKINGS CLOSE: 24 March 2017

Our School Holiday Program is jam packed with exciting activities and awesome excursions in a safe and friendly environment for pre-prep to school aged children.

How do I book?

- Complete the official booking form and email it to: oshc@stmargarets.qld.edu.au
- **Bookings open: 27th February 2017**
- **Bookings close: 24th March 2017**
- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and Ezidebit form must also be completed in addition to this booking form.

Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. We are, however, happy to change the date of your booking.

Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card through Ezidebit. If you have not provided details for payment via an Ezidebit form, your booking will not be accepted until that is received. If you have outstanding fees prior to this date, these need to be paid before your booking will be accepted.

CCB/CCR:

If you wish to claim Childcare Benefit (CCB) and/or the Childcare Rebate (CCR), you must be registered with the Family Assistance Office. PH: 13 61 50. It is your responsibility to provide St Margaret's OSHC with the relevant Customer Reference Numbers (CRNs) for the student attending and the linked parent.

* Additional costs for incursions/excursions. These are compulsory for all students and therefore you are able to claim CCB/CCR for these.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au

St Margaret's



St Margaret's
Anglican Girls School

per volar sumata



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What does my child bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please bring morning and afternoon tea, lunch and a refillable drink bottle. Make sure you don't bring any food that needs to be heated or cooked, and remember not to bring anything containing nuts.
- Don't forget your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes.
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc but educators cannot be held responsible for spilt paint on clothing.
- REMEMBER: NO HAT MEANS NO OUTDOOR PLAY!

Other Important Information:

- Staff will **NOT** be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note late fees are charged per child.

Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm. Please discuss this with your child before they arrive to avoid disappointment.

Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

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BOOKINGS CLOSE: 24 March 2017

IMPORTANT

St Margaret's OSHC will be closed Friday 14 April (Good Friday) and Monday 17 April (Easter Monday)

School resumes Wednesday 19 April 2017

DAILY ACTIVITIES INCLUDE: Outside Play, Arts & Crafts, Mindfulness colouring in

| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|-------------------------|--|---|--|--|---|
| | | | | | 31 March |
| STUDENT FREE DAY | | | | | End of Term Water Party To celebrate the end of term today we will be celebrating with a water play day. Don't forget your bathing suits, sun shirt, hat and sunscreen. |
| | 3 April | 4 April | 5 April | 6 April | 7 April |
| WEEK 1 | Dress-up Party! Come along dressed up as your favourite book or movie character for a fun filled day of party games and adventures. | Bumper Food Workshop Nina and Deb from Kids Dig Food will be running a lunch box creations food workshop. Incursion cost: \$20 | Brisbane Arts Theatre Charlie and the Chocolate Factory We are heading to the Brisbane Arts Theatre to watch a stage production of Charlie and the Chocolate Factory. Excursion cost: \$25 | Maze For Days We will be having an amazing day solving and building our own mazes. Put on your thinking caps and come along prepared to be AMAZED. | Foam Play Day We will be spending the day playing with foam and slime. Bring along your swimmers or wear clothing that can get dirty. |
| | 10 April | 11 April | 12 April | 13 April | 14 April |
| WEEK 2 | Easter Cooking Day Pop on an apron and bring along your baking skills. Today is our Easter themed bake day. Please let the OSHC staff know if your child has any special dietary requirements. | Bugs Ed We will have the opportunity to learn about and handle some unique Australian insects in our Bugs Ed workshop. Students will all also receive an activity bag which includes: a live mealworm, insect collecting equipment, seeds to grow our own butterfly plants, craft activity and more! Incursion cost: \$15 | Sky Zone Pop on your sports clothing and bring along your water bottle. Today we are heading to SKY ZONE with St Aidan's OSHC for some bouncing good fun!! Excursion cost: \$30 | Easter Celebrations Today we will be celebrating all things Easter. Lots of Easter craft, games and an Easter egg hunt. Please let the OSHC staff know if your child has any special dietary requirements. | Good Friday Service is closed |
| | 17 April | 18 April | 19 April | | |
| STUDENT FREE DAY | Easter Monday Service is closed | PJ Party Don't worry about changing out of your PJ's today. We will be spending the day relaxing and dancing the day away in our PJ's before another busy term begins. | School resumes | | |

* Activities subject to change

** Plus cost of incursions/excursions



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OFFICIAL BOOKING FORM

Fees: \$60 per day*

Hours of Operation: 7am – 6pm

BOOKINGS CLOSE: 24 March 2017

My child has attended St Margaret's OSHC before and I have completed the enrolment form and Ezidebit form.

My child has not attended St Margaret's OSHC before. I have emailed oshc@stmargarets.qld.edu.au to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and Ezidebit forms have been returned to the service.

PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please tick the days you require care:

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------|---|--|--|--|---|
| SFD | | | | | 31/03/2017 <input type="checkbox"/> |
| Week 1 | 03/04/2017 <input type="checkbox"/> | 04/04/2017 <input type="checkbox"/> | 05/04/2017 <input type="checkbox"/> | 06/04/2017 <input type="checkbox"/> | 07/04/2017 <input type="checkbox"/> |
| Week 2 | 10/04/2017 <input type="checkbox"/> | 11/04/2017 <input type="checkbox"/> | 12/04/2017 <input type="checkbox"/> | 13/04/2017 <input type="checkbox"/> | 14/04/2017 Good Friday Service Closed |
| SFD | 17/04/2017 Easter Monday Service Closed | 18/04/2017 <input type="checkbox"/> | School Resumes | | |

Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday information guide.

I am aware that the OSHC staff will **NOT** escort children to extra-curricular activities over the School Holiday period.

Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Philip Harris Sports Centre, Tennis Courts, Art Centre Terraces and Advent Centre.

Child's Full Name: _____

Your Full Name: _____

Signature: _____

Date: _____



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OFFICIAL BOOKING FORM

AUTHORISATION FOR EXCURSION FORM

St Margaret's OSHC has organised excursions for your child to attend during the School Holiday Program. All of the relevant details are provided below for your convenience. The service has conducted an Excursion Risk Assessment. For your child to attend, you are required to read this information and complete the Authority for Excursion Form. To complete this form, you must be listed on the child's enrolment record as either their parent or an Authorised Nominee.

- Please complete a separate excursion form for each child enrolled
- Permission slips must be returned with booking form
- Please ensure child/ren are at OSHC by 8:15 am

Please tick the excursions you would like your child to attend

| | |
|---|---|
| <p>5 April 2017 Brisbane Art's Theatre. Charlie and the Chocolate Factory <input type="checkbox"/> Please pack your morning tea, lunch, water bottle and hat Bus will depart promptly at 9:00am</p> | <p>12 April 2017 Sky Zone <input type="checkbox"/> Please pack your lunch and water bottle Bus will depart promptly at 8:30am</p> |
|---|---|

Transportation details (to and from): St Margaret's bus – fitted with seatbelts.

The period the child will be away from the Service Premises: 9am – 3pm depending on the excursion

Number of staff supervising: 2-5

Number of children involved: Max 40

Items to be taken by the child and provided by the parents: Hat and lunch (unless otherwise stated)

Child's Full Name: _____

Your Full Name: _____

Does your child suffer from motion/travel sickness? Yes or No Action plan/medication: _____

By signing the Authorisation for Excursion Form, I agree to and understand the following;

- My child has my permission to attend the excursion listed.
- I am listed on the child's Enrolment Form as a Parent or Authorised Nominee.
- The contact details, including all emergency contact details, listed on my child's Enrolment Form are up-to-date. If not, I have provided the updated contact details above.
- In case of an emergency, I **authorise/do not authorise** the supervising OSHC staff to seek medical attention. Please note that medical attention will not be sort without first notifying a family member/guardian. We will be contacting the emergency contact numbers on file.

Signature: _____

Date: _____

Vacation Care Contact Details: OSHC Coordinator, Palu Ingram: 0423 547 653 or St Margaret's OSHC: 0432 653 728