

St Margaret's Outside School Hours

# School Holiday Program

## September School Holidays

Hours of Operation: 7:00am – 6:00pm

Bookings close: 12<sup>th</sup> September 2025



**CONTACT:** Palu Ingram, OSHC Coordinator  
P: 0423 547 653 or 0421 805 361  
E: oshc@stmargarets.qld.edu.au

### How to book

All bookings must be made via [My Family Lounge](#).



- Email/ phone/ verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.

### What to bring

- Please bring a healthy packed lunch, including morning tea (Please note that staff are unable to heat or cook food for students. No nut products).
- Afternoon tea provided, please see menu displayed at OSHC.
- A refillable drink bottle.
- Broad brimmed hat and sunscreen. NO HAT = NO OUTDOOR PLAY!
- Wear comfortable, sun safe play clothes that can get dirty and enclosed shoes.
- For early years - at least one extra set of clothes in a plastic bag must be packed in each child's bag.
- Please check the program for other special items that may be required for the day (e.g. swimmers, towel, bike, helmet, costume etc).
- Excursion Permission Form must be completed for each child for each excursion.

### Costs

Prices listed below are before CCS (Childcare Subsidy)

Early Bird – if booked before 5<sup>th</sup> September 2025 **\$68 per day**

Regular – if booked after 5<sup>th</sup> September 2025 **\$75 per day**

- There are additional costs for incursions and excursions which are advertised in the program. These are compulsory for all students attending on that day and once booked cannot be cancelled.
- Standard cancellation policy applies for all other bookings as per the OSHC Parent Handbook.

### Cancellation Policy

- If your child is unable to attend Vacation Care as arranged, please advise as soon as possible.
- Cancellations and absences must be made via My Family Lounge or in writing to [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au).
- To cancel without charge, notification must be provided at least 48 business hours BEFORE the commencement of the booked session.
- Full fees will be charged on all cancellations or absences where less than 48 business hours' notice is provided.
- Once booked, NO REFUNDS are available on EXCURSION or INCURSION days.
- Please refer to the OSHC Parent Handbook for our full cancellation policy.






# September School Holiday Program - St Margaret's Outside School Hours Care

Hours of Operation: 7:00am – 6:00pm

Bookings close: 12<sup>th</sup> September 2025

Afternoon Tea Provided



	Monday	Tuesday	Wednesday	Thursday	Friday
					19 <sup>th</sup> September 2025
Student Free Day					<b>End of Term Switch party</b>  Let's celebrate the end of Term 3 with a Switch Party.
	22 <sup>nd</sup> September 2025	23 <sup>rd</sup> September 2025	24 <sup>th</sup> September 2025	25 <sup>th</sup> September 2025	26 <sup>th</sup> September 2025
Week 1	<b>Painting Day</b>  Today we will be enjoying some fun in doing various paint crafts. Use a paintbrush, your fingers or various items.	<b>URBAN XTREME</b> SKI + ADVENTURE PARK Excursion \$51 Pop on your sports shoes and clothing today we are heading to Urban Xtreme. Bus departs 8:45am	<b>Spring has sprung</b>  Today we will be celebrating Spring at OSHC. We will have lots of craft available. We will also try our hand gardening.	<b>Teddy Bear Picnic</b>  Incursion \$28 Today we will spend the morning stuffing and dressing our new teddies ready for our Teddy Bear Picnic. Time: 10:00am	<b>Construction Day</b> Today we will spend the day doing lots of different construction, box craft, Lego and blocks. 




# September School Holiday Program - St Margaret's Outside School Hours Care

Hours of Operation: 7:00am – 6:00pm

Bookings close: 12<sup>th</sup> September 2025

Afternoon Tea provided



	Monday 29 <sup>th</sup> September 2025	Tuesday 30 <sup>th</sup> September 2025	Wednesday 1 <sup>st</sup> October 2025	Thursday 2 <sup>nd</sup> October 2025	Friday 3 <sup>rd</sup> October 2025
<b>Week 2</b>	<b>Incursion Magic</b>  Today we will be reliving some of our previous incursions. We have so many fun incursion activities left over, so today we will be enjoying the activities.	<b>Silent Mindful Movement</b>  <div>Incursion \$25</div> Breath in! Breath out! Today is all about relaxation, mindfulness and wellbeing.  Incursion starts 9:30am.	<b>Flower making workshop</b>  In celebration of spring, we will be trying our hand at flower making. We will also go on a walk around the school to find some flowers and leaves to place in a flower press to make card for someone special.	 <div>Excursion \$40</div> Let's head to the cinemas to see the new Australian family movie- Kangaroo.  Popcorn and drink included. Bus departs 8:45am	<b>Outside Adventure</b>  Today we will be spending the day outside enjoying the beautiful weather. It is sure to be a fun day filled with lots of active play and group games.
	Monday 6 <sup>th</sup> October 2025	Tuesday 7 <sup>th</sup> October 2025	All Vacation Care bookings must be made via <a href="#">My Family Lounge</a> .    Please book via the Casual bookings Calander, not Permanent. Please ensure you have completed an Enrolment Form before placing your booking.		
	Public Holiday Service Close	Return to School First Day Term 4			

# September School Holiday

## St Margaret's Outside School Hours Care

Hours of Operation: 7:00am – 6:00pm

Bookings close: 12<sup>th</sup> September 2025



### EXCURSION PERMISSION FORM

St Margaret's OSHC has organised excursions for your child to attend during the School Holiday Program. All of the relevant details are provided below for your convenience. The service has conducted an Excursion Risk Assessment. For your child to attend, you are required to read this information and complete the Authority for Excursion Form. To complete this form, you must be listed on the child's enrolment record as either their parent or an Authorised Nominee.

- Please complete a separate excursion form for each child enrolled.
- Permission form must be returned with booking form.
- Please ensure children are at OSHC by the time indicated below.

Please tick the excursions you would like your child to attend

23 <sup>rd</sup> September 2025	2 <sup>nd</sup> October 2025
<b>Urban Xtreme</b>  <input type="checkbox"/> <b>Bus will depart promptly at 8:45am</b> <b>Please pack a water bottle for the excursion.</b> <b>*Morning tea, lunch and afternoon tea to be left at OSHC</b>	<b>Cineplex Cinemas – "Kangaroo"</b>  <input type="checkbox"/> <b>Bus will depart promptly at 8:45am</b> <b>*Popcorn and water included</b>

**Transportation details (to and from):** St Margaret's bus – fitted with seatbelts.

**The period the child will be away from the Service Premises:** 9am – 3pm depending on the excursion

**Number of staff supervising:** 4-5

**Number of children involved:** Max 40

**Items to be taken by the child and provided by the parents:** Hat and lunch and water bottle (unless otherwise stated)

**Child's Full Name:** \_\_\_\_\_ **Parent/Carer's Full Name:** \_\_\_\_\_

**Does your child suffer from motion/travel sickness?** Yes or No **Action plan/medication:** \_\_\_\_\_

**By signing the Authorisation for Excursion Form, I agree to and understand the following:**

- My child has my permission to attend the excursion listed.
- I am listed on the child's Enrolment Form as a Parent or Authorised Nominee.
- The contact details, including all emergency contact details, listed on my child's Enrolment Form are up to date. If not, I have provided the updated contact details above.
- In case of an emergency, I **authorise/do not authorise** the supervising OSHC staff to seek medical attention.
- Please note that medical attention will not be sort without first notifying a Parent or Authorised Nominee listed on the Enrolment Form. We will be contacting the emergency contact numbers on file if we are unable to reach a Parent.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Vacation Care Contact Details: OSHC Coordinator, Palu Ingram: 0423 547 653 or St Margaret's OSHC: 0421 805 361