

# Checklist for things you should have done already

	TICK
1. Checked QCAA account to ensure your QCE point are correct and all external qualification are entered (e.g AMEB, Trinity, Dance)	
2. Registered for ATAR www.qtac.edu.au/atar	
3. Submitted QTAC application www.qtac.edu.au	
4. Checked QTAC application to see if there are any alerts outstanding	
<ul> <li>5. Updated any required documents such as:</li> <li>* EAS documents</li> <li>* Rural Access evidence (only if you live or have lived rurally)</li> <li>* Nursing applications need ANMAC declaration</li> <li>* Teaching applications need personal statements</li> </ul>	
6. If you need to send QTAC any documents but there isn't an <i>upload</i> button you can email to <i>documents@qtac.edu.au</i> . Include your name, LUI and QTAC application number	
7. If you have nominated for EAS but changed your mind about applying phone 1300 467 822 and have it removed	
8. Applied for a Tax File Number www.ato.gov.au	
9. Saved passwords somewhere other than on your school laptop	
10. Downloaded your important files to a USB (you will return your school laptop)	

## Things you will need to do

	TICK
Check your QTAC application and QCAA Learning     Account regularly	
2. Respond to any offers (usually within four days)	
3. Look out for Enrolment information from the relevant institution	
4. Enrol in your course and set up a new university email – they will use this for correspondence going forward	
5. Study university information to select subjects (contact the university if you need help with this). This is where attendance at Orientation can be beneficial.	
6. Note the time and date to sign up for lectures and tutorials	
7. Familiarise yourself with university web pages e.g. QUT Blackboard, ACU Student Connect, etc.	

### ATAR and Senior Results

#### When and where do I find this?

Log on to your QTAC ATAR account on Friday 15 December. (Usually between 8am and 9am).

#### What do I do if I think my ATAR is incorrect?

QTAC offers an ATAR Appeals process which gives ATAR recipients the opportunity to request a review of their final ATAR result calculation. You can lodge an appeal with QTAC - <a href="https://www.qtac.edu.au/atar-appeals/">https://www.qtac.edu.au/atar-appeals/</a>.

#### Where do I find the results for my External Exams?

You can find the results for your External Exams on the QCAA Student Portal <a href="https://myqce.qcaa.qld.edu.au/">https://myqce.qcaa.qld.edu.au/</a>. You will receive an overall mark out of 100 and a grade of A-E.

## Where can I access my Queensland Certificate of Education?

Your Senior Education Profile (SEP) can also be accessed on the QCAA Student Portal. The documents in your learning account **are official** – they have a digital signature and unique document ID to confirm they are authentic. You can download and save the documents as a PDF from your learning account at any time. **You will not be provided with a hard copy of your Queensland Certificate of Education** – **this must be accessed through the Student Portal**.

If you're having trouble accessing the Student Portal, check the *FAQs (https://myqce.qcaa.qld.edu.au/assessment-and-results/results*) – they may have the answer you need.

You can also email *ClientServices@gcaa.gld.edu.au* or phone 07 3864 0299.



## Key University information sessions after ATARs are released

Universities are available to help you get the best from your results, whatever that may be. Whether your ATAR isn't quite what you hoped or you've had a change of heart since submitting your QTAC application. Universities are available and ready to help you explore your options.

#### **ACU**

In place of a formal event this year, ACU is hosting a variety of campus tours for students and parents to attend.

In addition to this they will also have increased support available through AskACU which can be accessed via live chat, email, phone as well as on campus.

Register for a campus tours - <a href="https://www.acu.edu.au/student-life/experience-uni-before-you-start/explore-your-local-campus/campus-tours">https://www.acu.edu.au/student-life/experience-uni-before-you-start/explore-your-local-campus/campus-tours</a>

• AskACU – <u>https://acu.service-now.com/askacu</u>

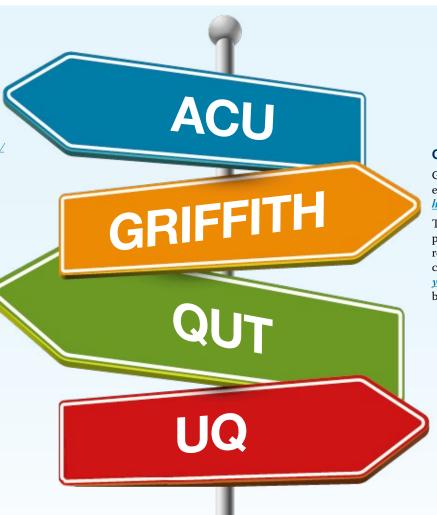
#### QUT

No matter what ATAR result you achieve, QUT invite you to explore your study options for 2024 at **QUT's Real Decisions** webinar.

Friday 15 December | QUT | 1pm - 2.30pm

www.qut.edu.au/study/events/real-decisions

Please check the above event website for more details and to register.



#### Griffith

Griffith University will be hosting Explore Your Options events from Friday 17 Dec - Friday 21 December https://app.secure.griffith.edu.au/events/event/69221

This will be a great opportunity for students to get personalised advice on their options post-ATAR release with Griffith University study advisers. You can also email the Future Students Team as well at <code>yourfuture@griffith.edu.au</code> with any study questions before, during or after this event.

#### UQ

Year 12 students and their parents and/or guardians can access UQ's online ATAR Advice session to get personalised advice on the best pathway to UQ and to understand your options if your ATAR is higher or lower than expected.

Sunday 17 December | Online | Time TBA

https://study.uq.edu.au/stories/what-if-you-dont-get-ATAR-you-need

In addition, students or parents can call the Future Students Contact Centre for advice anytime: 3346 9872 or via *email/chat*.

## How to change QTAC preferences

Refer to QTAC book page 10 <a href="https://www.qtac.edu.au/preferences/">https://www.qtac.edu.au/preferences/</a>

You can change your preferences three times for free. There is a \$55 fee each time after this.

#### To change your preferences:

- Note: Do not save your preferences until you are sure they are exactly how you want them. Ensure this is done by noon (12pm) 18 December
- Log in to your QTAC account and select 'My Application'
- Under Course Preferences, select 'view or edit preferences', then 'change preferences'
- You can add, delete or edit your preferences, or re-order them using the drag and drop
- Once you have made all of the changes you want, select continue
- Don't forget to change your preferences by the due date for the offer round <a href="https://www.qtac.edu.au/key-dates/">https://www.qtac.edu.au/key-dates/</a> (see table)
- Please note, QUT's Second Early Offer Round will take place on 27 November. Please ensure all documentation is lodged by 17 November.

## **QTAC** Key Dates

#### 2023/2024 Offer Round Dates

OFFER ROUND	DUE DATE TO APPLY & SUBMIT DOCS	DUE DATE CHANGE OF PREFERENCE	OFFERS RELEASED	RESPONSE DATE 4PM
Early Offer Fri 17 Nov	Fri 10 Nov		Fri 17 Nov – 8.30am	Fri 24 Nov
Common Offer Round Thu 21 Dec	Thu 7 Dec	Mon 18 Dec - 12pm	Thu 21 Dec – 10am	Thu 28 Dec
Thu 11 Jan	Fri 8 Dec	Wed 3 Jan - 11.59pm	Thu 11 Jan – 8.30am	Mon 15 Jan

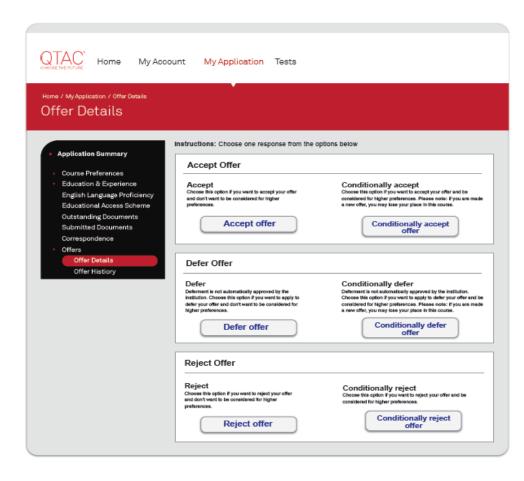
Further offers as required to fill any course vacancies.

https://www.qtac.edu.au/key-dates/

## QTAC How to respond to your offer

## Responding to an Offer

You've got an offer from QTAC...now what?



─ I'm happy & I'm ready to enrol.

#### ACCEPT

Check with the institution for enrolment details & dates

- I no longer wish to study this course.
   REJECT
- I'm happy but I'm not ready to enrol yet.

#### DEFER

Check with the institution for deferment details.

I'd like to be considered for my higher preferences.

#### CONDITIONALLY RESPOND

Check in on the next offer round date to see if you've received a new offer.

### What else do I need to know?

If you conditionally accept an offer, you will need to rearrange your preferences so that any other courses you wish to be considered for sit above your conditionally accepted offer.

Please note; you can't conditionally accept a first preference

Contact QTAC to check if you can reactivate a previous offer or change the repsonse to your offer.

If you enrol in a course and no longer wish to study it, withdraw from it with the institution to avoid penalties.

Check your offer email for response information - some institutions will only let you conditionally accept an offer for a short amount of time.

Some institutions may require you to enrol within a certain timeframe in order to secure your place. Check your offer email for details.



## Interstate applications – useful contact details and dates



UAC www.uac.edu.au

#### **UAC** webinar:

Let's Chat - Preferences and offers Wednesday 6 Dec | 5pm (AEDT) Tune in for an overview of preferences and offers, including:

- an explanation of course preferences, adjustment factors, and selection ranks
- upcoming key dates
- · when to expect an offer
- · what to do if you receive an offer
- things to remember to best manage your application.



VTAC www.vtac.edu.au

#### VTAC webinar:

Getting ready for your results / change of preference Thursday 7 Dec | 4pm (AEDT)

https://vtac.edu.au/events

Preparing for your results, what to do if you don't get the ATAR you were after and the importance of setting your preferences and making the most of change of preference times.

#### VTAC webinar:

Getting Ready for December round offers Tuesday 12 Dec | 5pm (AEDT)

https://vtac.edu.au/events

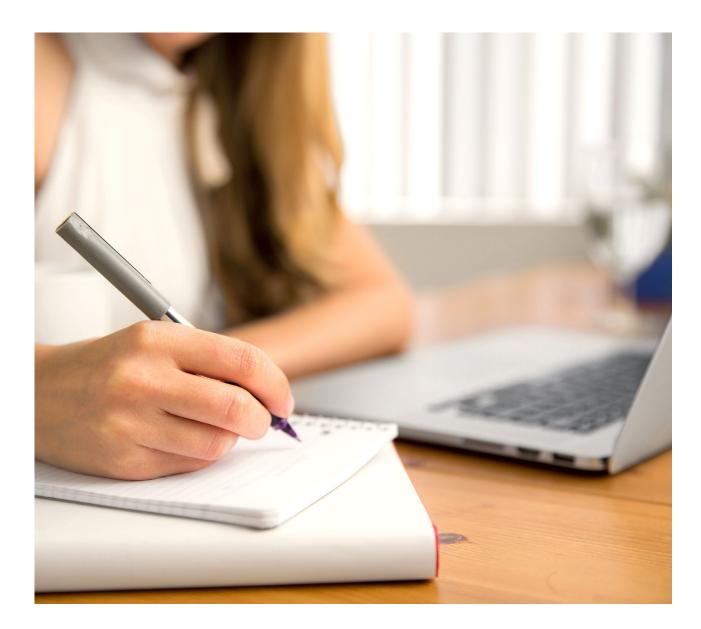
Webinar to discuss all things related to receiving an offer, how to accept / reject / defer, changing your preferences.

#### VTAC webinar:

Getting ready for your January round offers Wednesday 20 Dec  $\mid$  4pm (AEDT)

https://vtac.edu.au/events

Webinar to discuss all things related to January round offers, changing your preferences and what to do with your offer.



### International students – what to do with a 'conditional' offer



#### **Griffith International**

https://www.griffith.edu.au/apply/international

How to apply for undergraduate degrees

Applying to study at Griffith University is easy. You can quickly complete your international undergraduate application with these simple steps.



#### **QUT International**

https://www.qut.edu.au/study/applying/international-applying brisinternational@qut.edu.au

Phone: 07 3138 2862

#### **CHANGING PREFERENCES**

If you have already received your QUT 'conditional' offer

- Email QUT: qut.intadmission@qut.edu.au
- · Simply click 'reply' to the email from QUT

Study guide for international high school students (qut.edu.au) QUT - International students studying Australian Year 12 curriculum



#### **UQ** International

https://future-students.uq.edu.au/sites/default/files/2020-03/uq-international-onshore-y12-guide.pdf https://future-students.uq.edu.au/admissions/undergraduate/submit-your-application#

If you don't expect to achieve 4 semesters of Sound Achievement in Queensland Year 12 English (or equivalent), contact us for advice.

#### **Changing your preferences**

To change your preferences, email *applicationstatus@uq.edu.au* and include your:

- full name
- · date of birth
- QTAC application number

#### Updating your contact details

Before results are released in December, you should update your contact details through QTAC.

After results are released, email your updated contact details to <a href="mailto:yr12international@uq.edu.au">yr12international@uq.edu.au</a> and include your:

- full name
- date of birth
- QTAC application number or student ID (if you know it).

#### **Enquiries**

If you have questions about your application, email applicationstatus@uq.edu.au and include your:

- full name
- · date of birth
- QTAC application number or student ID (if you know it).

#### How we assess applications

We assess each application on a case-by-case basis. Our International Admissions team will review your qualification to check that it meets the requirements of the program you're interested in.

#### **NEW STUDENT CONTRIBUTION AMOUNTS FROM 1 JANUARY 2024** 2024 maximum student **Funding Fields** contribution amount Cluster (per EFTSL) Law, Accounting, Administration, Economics, Commerce, Funding cluster 1 \$16,323 Communications, Society and Culture Education, Postgraduate Clinical Psychology, English, Funding cluster 2 \$4,445 Mathematics or Statistics Allied Health, Other Health, Built Environment, Funding cluster 2 Computing, Visual and Performing Arts, Professional \$8,948 Pathway Psychology or Professional Pathway Social Work Funding cluster 3 Nursing, Indigenous and Foreign Languages \$4,445 Engineering, Surveying, Environmental Studies or Science \$8,948 Funding cluster 3 Funding cluster 4 Agriculture \$4,445 Funding cluster 4 Pathology \$8,948 Medicine, Dentistry or Veterinary Science Funding cluster 4 \$12,720

Above table is subject to change.

A useful website for information on HECS and HECS-HELP loans: <a href="http://studyassist.gov.au/sites/StudyAssist/">http://studyassist.gov.au/sites/StudyAssist/</a>

#### IMPORTANT NOTE REGARDING CSP/HECS - CENSUS DATE

Approximately 4 weeks after starting EACH University semester, you will be given a date at which HECS kicks in. If you are not happy with your subject/course, you can WITHDRAW by this date and not have <u>ANY</u> repercussions financially (i.e.. No HECS for that subject/s) and academically. If you drop-out AFTER this date, you will incur both a **HECS debt** AND a potential **fail** on your Academic record (for life). Please make yourself aware of this date as it can save you enormous future angst.

Refer: Loan deadlines | StudyAssist

#### **CHANGES TO STUDENT CONTRIBUTIONS CSP/HECS**

Refer: http://studyassist.gov.au/sites/StudyAssist/

There is always the possibility that HECS could increase while you undertake tertiary study. The good news is that you don't pay it back until you are earning approximately \$51,000 (and then it is taken out of your normal pay with income tax).

#### **BITS AND PIECES**

- Every University has a Courses and Careers Centre. Use this service if you plan to find out more
  about upgrading. The Careers Centre can also help you with accommodation and finding a part-time
  job. On campus, you will find facilities such as Sports and Medical Centres, along with an amazing
  range of other services (including Counselling and help with Disability/Learning issues).
   Take advantage! ©
- If you plan to upgrade via another university, you will need to go through QTAC.
- Upgrading: some great advice here (on QUT website but relevant for all)

  https://www.qut.edu.au/study/applying/helping-you-get-into-your-course?spUserID=OTIzMzExMTAzMzgS1&
  spMailingID=47232797&spIobID=542709017&spReportId=NTQyNzA5MDE3S0&utm\_medium=email&utm\_
  content=GO%20e\_news%2021%20Oct%202014&utm\_source=silverpop&utm\_campaign=qut\_undergraduate\_
  career\_practitioners
- Disability: It is recommended that you make contact with the University/TAFE Disability services staff <u>before</u> you commence your studies.
- Working: Know your correct rate of pay and Award entitlements http://www.fairwork.gov.au/
- Law: Lots of useful Queensland Law Information
   <u>Topics | Youth Law Australia (yla.org.au)</u>
- Other handy websites: <u>myfuture Australia's National Career Information Service | myfuture</u>
- Schoolies website (Qld Gov): to help Year 12 students stay safe during their celebration of finishing secondary school. Official Schoolies.com Website – Accommodation, Parties & Merchandise
- Interested in joining the Queensland Police Service? (from 18 years of age) Specific eligibility
  requirements are listed on the Police Recruitment website at <a href="http://www.policerecruit.ald.gov.au/">http://www.policerecruit.ald.gov.au/</a>
- 2024 TAFE: TAFE Queensland | Courses & Training Online & On-Campus tafeqld.edu.au
- Fee Free TAFE: the Government is offering fee-free training in high priority qualifications. The training
  is available through a range of Certificate III level vocational education and training (VET) courses as
  well as apprenticeships and traineeships. View the courses offered by TAFE Queensland and the full list
  of high priority qualifications is available on the Department of Employment, Small Business and Training
  website.
- School Leaver's Information Ekit: The Government has developed a School Leavers Information
  eKit. This is particularly useful for areas eg. Youth Allowance.
  School Leavers Information eKit
- Year 13 Website: Year 13 is an online resource for post school options. It provides information on Culture, travel life, student life, money, growing up and wellbeing. Under each of these areas you will find articles that will provide you with more information to assist you in your job and life planning after school. Year 13 Find your passion. Plan your future

#### **UPGRADING – HOW IT WORKS....**

If you complete ONE year (*i.e.* 8 subjects) of ANY Bachelor degree with ANY starting ATAR/RANK at ANY University, you can increase your RANK. Remember, an ATAR is only useful ONCE! (*Once you study one year, it's all based on a Rank*).

Universities work on a 7-point scale; **4 is the pass rate (50% or a C).** If you just pass your first year (a GPA of 4), you will increase your **Rank to a 93**. If you do better than pass, your Rank will improve.

Grade point average (seven-point scale)	Incomplete AQF Diplomab	Incomplete AQF Advanced Diploma <sup>b</sup> and AQF Associate Degree	Bachelor degree, Graduate Diploma and Graduate Certificate
6.5+	87	98	99
6.25 - 6.49	86	97	98
6.00 - 6.24	86	96	98
5.75 - 5.99	85	95	97
5.50 - 5.74	85	95	97
5.25 - 5.49	84	94	96
5.00 - 5.24	84	93	96
4.75 - 4.99	83	93	95
4.50 - 4.74	82	92	95
4.25 - 4.49	80	92	94
4.00 - 4.24	78	91	93
3.75 - 3.99	76	86	88
3.50 - 3.74	71	83	85
3.25 - 3.49	67	80	82
3.00 - 3.24	64	77	79
2.75 - 2.99	61	75	76
2.50 - 2.74	57	71	72
2.25 - 2.49	51	65	67
2.00 - 2.24	45	59	60
<2.00	40	45	45

Diploma = 82-87
Cert IV = 74
Cert III = 68
OTHER RANK INFORMATION:
Add: 2 Adjustment Factors for Specialist Maths + Language
Add: 1 Adjustment Factor for a Uni Subject at School
Universities will give Adjustment Factors for Rural, EAS, Elite Sports etc.

Successfully completed VET qualifications, at a Certificate III level or higher may be used for tertiary selection. The above table is a guide only. Please contact your preferred higher education provider to confirm their current guidelines regarding admissions. Additional admissions policies may also apply for recent Year 12 graduates with completed VET qualifications. For more information visit the QTAC website.

#### PATHWAYS TO UNIVERSITY AND/OR ALTERNATIVE STUDY

#### Do you need a Pre-requisite for Uni?

**Adult Tertiary Preparation (ATP)** – **Certificate IV:** Offered by most TAFE and other Private Providers (eg. Hubbards). The ATP aims to equip students with the skills required for successful tertiary study. It does not need to be completed but can help with needed areas eg. *Language and Learning Skills* for English Pre-requisites.

Hubbards: Hubbard's School - hubbards.qld.edu.au

QUT: Bridging Courses for Assumed Knowledge for Mathematical Methods (\$1500), Chemistry (\$1500) and Physics (\$1500). Full details on the following site: <a href="QUT-Bridging programs">QUT-Bridging programs</a>

**UQ:** Bridging subjects to meet subject prerequisites (accepted by different universities). *Bridging subjects to meet prerequisites information sheet (ua.edu.au)* 

**UQ:** An overview of UQ-approved bridging studies. *Bridging studies information sheet (uq.edu.au)* 

**UQ College (St Lucia):** 4-week Intensive Bridging Courses, \$1500 each (November to December): Maths Methods, Biology, Physics and Chemistry. Successful completion of these courses will meet prerequisites in these subjects for UQ degree programs. Results will be available for the QTAC January offer round. See *UQ College - University of Queensland* for details.

UQ College (St Lucia) Tertiary Preparation Program \*FREE limited places available – 8 months (25 hours per week) in trimester periods (January, May and September). Courses are offered in Academic English for University Studies (Core); Pre-University Mathematical Methods and General Maths (core); Electives in: Business Management, Accounting, Design, Humanities and Social Science, Physics, Economics, Behavioural Science, Biology, Chemistry, Research Skills, and Health and Nutrition. \*Tertiary Preparation Program - UQ College - University of Queensland\*

**UniSQ Pathway Programs:** Successful completion of the following programs can guarantee entry to USQ undergraduate courses:

- **a. Tertiary Preparation Program (TPP)** \*FREE\* can be completed in **one semester** via distance education or on-campus at Springfield and Toowoomba. The program develops writing, computing and general study skills for further study. See <u>Tertiary Preparation Program University Preparation Course University of Southern Queensland (unisq.edu.au) for details.</u>
- **b.** *Diploma of University Studies* is a formal university qualification and provides a quality foundation for tertiary study to set you up for university success. You can choose one of eight specialisations which allows you to sample study areas you are interested in. Once successfully completed you can graduate with a degree qualification or, provided you meet all the entry requirements, you can transfer directly into a UniSQ undergraduate degree. This program is for Year 12 students who haven't chosen an ATAR pathway or are not confident of gaining entry to a degree course. Successful completion of the program guarantees entry into selected USQ undergraduate programs.

Find out more at <a href="http://www.usq.edu.au/study/degrees/pathway-programs">http://www.usq.edu.au/study/degrees/pathway-programs</a>

#### PATHWAYS TO UNIVERSITY AND/OR ALTERNATIVE STUDY

#### **Alternatives to University**

ACU: Pathway certificates and diplomas - ACU offers a number of pathways for students who do not gain entry to their preferred course. These pathways include associate degree, diploma and certificate courses. Successful completion of the courses can lead to entry to ACU Bachelor degrees. Credit into the degree courses may be available. Pathway courses are available in the following fields of study: Educational studies, Business administration, Commerce, Liberal studies, Theology, Social science.

ACAP - Australian College of Applied Psychology: psychology and related fields such as counselling, community services, coaching, and peATARle management. PH 1800 016 943 www.acap.edu.au

ACNT - Australasian College of Natural Therapies (Torrens): Australasian College of Natural Therapies (ACNT) | Torrens University

GU: VET pathways to Griffith

**UQ and External:** 

JMC Academy: South Brisbane. Australia's leading entertainment technology education's training provider. Courses: contemporary music performance, audio engineering and sound production, film and television production, 3D animation, entertainment business management, and game design. Contact: 3846 5166 or Nurture your creativity for Music, Animation, Visual & Game Design, Film & TV Production, Acting - *imcacademy.edu.au*.

JSchool - Journalism Education and Training: vocational journalism which prepares students for careers in the news media. Visit their website at www.ischool.com.au or contact 1300 859 975.

Sarina Russo Institute: http://www.sri.edu.au/

#### University of Southern Queensland (UniSQ)

- Foundation Diplomas: These diplomas provide students with an introduction to university study before undertaking a bachelor degree program. They are available in Aboriginal and Torres Strait Islander studies, Business, Creative Arts, Engineering and Spatial Science, Science and Social Studies. Links to the diploma programs can be accessed at Diploma of University Studies - University of Southern Queensland (unisq.edu.au)
- Indigenous Higher Education Pathways Program (IHEPP): IHEPP provides a pathway to university study for Indigenous. Visit <a href="http://www.usq.edu.au/study/degrees/indigenous-higher-">http://www.usq.edu.au/study/degrees/indigenous-higher-</a> education-pathways-program for details.
- TAFE plus University: There are two ways to use TAFE studies to gain entry to USQ courses. You can use TAFE qualifications to gain entry into a degree course, or study one of the USQ/ TAFE dual qualification programs. See http://www.usq.edu.au/study/tafe for more information.

#### SCHOLARSHIPS – FROM UNIVERSITIES AND EXTERNAL PARTIES

OUT: https://www.qut.edu.au/study/undergraduate-study/undergraduate-scholarships Find a scholarship - Scholarships - The University of Queensland (uq.edu.au)

Over 200 are available!!

**GU and External:** External scholarships (griffith.edu.au) **ACU and External:** Find a scholarship (acu.edu.au)

TRANSITION TO UNIVERSITY LIFE AND KEYS TO SUCCESS **AT UNIVERSITY** 

**Transition** refers to your experience settling into University as a first year student. Arriving at university can be overwhelming at the start, and the transition experience will be different for everyone. There is no best way to start university. However, make the most of every opportunity ©

#### There are four key aspects to your transition from School to University:

#### Academic

- Choose your subjects carefully
- Enjoy your subjects and keep up-to-date with your workload
- Know how to download and/or access a missed lecture
- Learn how to study and build rewards into study time
- Attend all classes and tutorials
- Be organised and learn independent study skills
- Learn how to stay on top of the assessment in your subjects
- Know where to ask for help if you need it
- Use the Library and other Faculty services
- Make sure you know exactly how to submit assignments and other academic requirements

#### Geographic

- Find your way to the campus using public transport (car parking can be a nightmare!)
- Finding your way around a huge campus can be daunting you're not the only one to get lost!
- Locate your faculty lecture rooms and the Faculty Office
- Find the Course and Careers Centre and other services (eg. Medical Centre; Sports)
- Locate the different food outlets and the surprising areas each University has
- If you're new to the area, get to know your new city/town

#### Personal

- Make sure you do not get lost in the crowd
- Make new friends. Orientation Week and Faculty events are a great way to start
- Get involved: join a study group, ask a friend from your tutorial for a coffee or join one of the many clubs, sports and societies offered
- Balance study time and paid work carefully
- Fight procrastination
- Avoid perfectionism
- Set goals which are both realistic and challenging

#### Administrative

- · Manage your enrolment and know about deadlines and dates for subject withdrawal especially the Census Date each semester
- Balance study, social life and work through time management skills
- Learn how to navigate the library and information systems
- Ask for help: ask often and ask early!

#### Be Proactive, Take Responsibility and Get Involved!

#### AND IT'S TIME TO THINK ABOUT.....

Ш	Creating your MYGOV account and linking it to the ATO (to make doing your tax easy), Medicare et
	Opening your own bank account
	Investigating and setting up your SUPERANNUATION account (so you have a happy retirement)
	Organising your own Medicare Card
	Registering for the Electoral Roll (if 18) – your vote should count! www.aec.gov.au



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St Margaret's School Council Ltd ABN: 69069684019 CRICOS Code: 00511K A School of the Society of the Sacred Advent