



# MANNERS MATTER

Respect for ourselves guides our values, respect for others guides our manners

## REMEMBER...

Use the magic words 'please' and 'thank you'

Use "May I?" rather than "I want"

Listen and don't interrupt when others are speaking

Being helpful without being asked

Wait your turn

Be on time and apologise if you are not

Greet parents and visitors properly - look at them, smile and use their name if you know it

Hold the door open for anyone who may be behind you and stand back and let others through doorways and stairs

When a guest enters your classroom stand up and greet them

