

## September School Holiday Program



Early Bird Fees: \$60 per day

Early Bird Bookings close: 11 September 2020

Fees: \$65 per day\*

Bookings Close: 14 September 2020

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

### ST MARGARET'S OSHC SCHOOL HOLIDAY INFORMATION GUIDE

#### How do I book?

- Please book in your required days using the QK Enrol app. Further details can be found on the "Official Booking Form".
  - Email/phone/verbal bookings will not be accepted.
  - We are unable to accept walk-ins on the day.
  - If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and DebitSuccess form must also be completed. Your booking is not finalised until these forms have been received.
- \* Additional costs for incursions/excursions apply. These are compulsory for all students.

#### Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. Except for excursion and incursion days, we are happy to change the date of your booking. Changes to your current booking must be made within 48 hours of the booking date, in writing.

Excursions and incursions are set out in the program which is issued at least 3 weeks before the school holiday period. Once booked, excursions and incursions are not able to be cancelled as we have in many cases prepaid for these activities.

#### Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card weekly through DebitSuccess. If you have not provided details for payment via a DebitSuccess form, your booking will not be accepted until that is received. If you have outstanding fees prior to the start of the School Holiday program, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your school holiday booking will not be accepted until these have been paid in full.

#### Child Care Subsidy:

Australia introduced a new Child Care Package, which commenced 2 July 2018. Under the new package, the Child Care Subsidy (CCS) replaced the existing Child Care Benefit and Child Care Rebate.

CCS will be the main way the Government assists families with their child care fees.

Please refer to [www.education.gov.au/new-child-care-package-families-2-july-2018](http://www.education.gov.au/new-child-care-package-families-2-july-2018) for further information.

#### Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

#### Further Information Contact:

**Palu Ingram**, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au)



St Margaret's  
Anglican Girls School  
*per volar sumata*

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#### What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please pack morning and afternoon tea, lunch and a refillable drink bottle. Remember to not pack anything containing nuts or any food that needs to be heated or cooked.
- Please pack your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes. **NO HAT, NO SUNSAFE CLOTHING MEANS NO OUTDOOR PLAY!**
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.

#### Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

#### Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

#### Illness and Infectious diseases

- St Margaret's OSHC aim to promote the health and safety of all children by providing a safe and hygienic environment. To minimise the spread of "germs" leading into the holidays, it is essential that all ill children and staff stay at home until well. Anyone with an infectious disease will be required to stay away from the service for the recommended period set out by the Department of Health.
- Parents and guardians who keep their ill children home from care may be eligible for their days at OSHC to be cancelled free of charge, upon presentation of a doctor's certificate. Cancellations of all care must be made in writing to [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au) as soon as the decision has been made not to send your child to OSHC.

#### Pick up and Drop off Routine

- All OSHC drop off and pick up will occur at the Atrium entrance on Butler Street. The iPad will be located at the Atrium entrance. An OSHC educator will collect your child from you in the mornings and bring your child to you in the afternoons.
- We ask that there is only one parent or guardian picking up or dropping off. All siblings not at OSHC will need to stay with a parent and not enter the classroom or Atrium.

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### PROGRAM

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					<b>18 September</b>
<b>Student Free Day</b>					<b>Atrium fun</b> Let's kick start Vacation Care with a fun filled day spent in the Atrium doing all our favourite activities. *Slime * Craft * Dress ups
	<b>21 September</b>	<b>22 September</b>	<b>23 September</b>	<b>24 September</b>	<b>25 September</b>
<b>WEEK 1</b>	<b>Around the world in one week USA</b> Back by Popular demand! Flights might be restricted but that won't stop us from making our way around the world. Today we are off to USA!	<b>Around the world in one week China</b> Back by Popular demand! Flights might be restricted but that won't stop us from making our way around the world. Today we are off to CHINA!	<b>Around the world in one week Brazil</b> Back by Popular demand! Flights might be restricted but that won't stop us from making our way around the world. Today we are off to Brazil!	<b>Around the world in one week France</b> Back by Popular demand! Flights might be restricted but that won't stop us from making our way around the world. Today we are off to France!	<b>Around the world in one week Antarctica</b> Back by Popular demand! Flights might be restricted but that won't stop us from making our way around the world. Today we are off to Antarctica!
	<b>28 September</b>	<b>29 September</b>	<b>30 September</b>	<b>1 October</b>	<b>2 October</b>
<b>WEEK 2</b>	<b>Spring has Sprung</b> With the warmer weather arriving, we will be having some outside fun planting new plants in our garden and having fun in the sun.	<b>Mindfulness and relaxation day</b> Come along for a day full of relaxation and mindfulness.	<b>Spring is in the air</b> Spring is in the air at OSHC. Today we will be decorating our very own Kites and bird feeders.  <b>Incursion: \$15</b>	<b>Teddy bears picnic</b> Bring along your teddy bear friends for a TEDDY BEAR PICNIC.  We will spend the morning preparing some lovely treats before heading out to the playground for a picnic.	<b>Spin art CLOCKS</b> Tick tock around the clock. The talented team from Crazy candles will be popping in to help us make some spin art clocks using old records.  <b>Incursion: \$20</b>
	<b>5 October</b>	<b>6 October</b>			
<b>Term 4 Week 1</b>	<b>Public Holiday</b>	<b>School Returns</b>	<p><b>* Activities are subject to change</b> IN ADDITION TO OUR EXCITING PROGRAM, EACH DAY THERE IS OPPORTUNITY FOR FREE PLAY IN OUR WELL-RESOURCED FACILITIES</p>		

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### OFFICIAL BOOKING FORM

#### PLEASE COMPLETE YOUR VACATION CARE BOOKING FORM VIA THE MY FAMILY LOUNGE APP

We are very excited to inform you that St Margaret's OSHC has subscribed to a fantastic online Booking and Waitlist management program called QK Enrol. This program will give you access to manage your own account information, where you will have the ability to make bookings requests and allows you to complete and submit an online enrolment form for your child. You can do this and much, much more all within a parent portal called 'My Family Lounge'.

\*Please note if you have already attended St Margaret's OSHC please do not register, only sign in. To reset your password, enter your email address and sign in. This will take you to a forgot password page

#### **How do I log in?**

Please navigate to the link below and either sign in with your existing My Family Lounge account or Register for an account if you do not already have one. Please note all families who have previously submitted an enrolment form will have an account already set up; all you will need to do is click 'forgotten password' and use the email address you used to receive this form.

<https://www.qkenhanced.com.au/Account/Embeddable/?databaseId=9385>

When making a Vacation Care booking please select Casual bookings, not Permanent.

Please note changes to your booking will still need to be made in writing to [oshc@stmargarets.qld.edu.au](mailto:oshc@stmargarets.qld.edu.au)

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