

September School Holiday Program



STAFFED BY OUR IN-HOUSE STAFF

Fees: \$60 per day*

Hours of Operation: 7am – 6pm

BOYS & GIRLS, SIBLINGS, FRIENDS & FAMILY WELCOME

Location: **OSHC room**, Under the Primary School,

St Margaret's Anglican Girls School

BOOKINGS CLOSE: 8 September 2017

Our School Holiday Program is jam packed with exciting activities and awesome excursions in a safe and friendly environment for Pre-Prep to school aged children.

How do I book?

- Complete the official booking form and email it to: oshc@stmargarets.qld.edu.au
- **Bookings open: Monday 7 August 2017**
- **Bookings close: Friday 8 September 2017**
- A completed booking form is required to confirm your days.
- Email/phone/verbal bookings will not be accepted.
- We are unable to accept walk-ins on the day.
- If your child has not attended St Margaret's OSHC before this School Holiday Program, enrolment forms and an Ezidebit form must also be completed in addition to this booking form. Your booking is not finalised until these forms have been received.

Cancellations:

Unfortunately, we are unable to accept cancellations once you have placed a booking. We are, however, happy to change the date of your booking.

Payments:

Payment for the School Holiday Program will be debited from your nominated bank account or credit card through Ezidebit. If you have not provided details for payment via an Ezidebit form, your booking will not be accepted until that is received. If you have outstanding fees prior to this date, these need to be paid before your booking will be accepted.

Important: If you have outstanding fees from the term, your vacation care booking will not be accepted until these have been paid in full.

CCB/CCR:

If you wish to claim Childcare Benefit (CCB) and/or the Childcare Rebate (CCR), you must be registered with the Family Assistance Office. PH: 13 61 50. It is your responsibility to provide St Margaret's OSHC with the relevant Customer Reference Numbers (CRNs) for the student attending and the linked parent.

* Additional costs for incursions/excursions. These are compulsory for all students and therefore you are able to claim CCB/CCR for these.

Further Information Contact:

Palu Ingram, OSHC Co-ordinator

P: 0423 547 653 or 0432 653 728

E: oshc@stmargarets.qld.edu.au



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What does my child need to bring?

- St Margaret's OSHC supports healthy eating. Please support us by making healthy choices when packing your child's lunch.
- Please bring morning and afternoon tea, lunch and a refillable drink bottle. Make sure you don't bring any food that needs to be heated or cooked, and remember not to bring anything containing nuts.
- Don't forget your hat, sunscreen and comfortable, appropriate clothes and enclosed shoes.
- At least one extra set of clothes in a plastic bag must be included in each child's bag for wet weather contingency. Please ensure they are seasonally appropriate.
- Children are encouraged to wear "play clothing" that can get dirty and be subject to wear and tear.
- Children will be asked to wear aprons when painting etc, but educators cannot be held responsible for spilt paint on clothing.
- REMEMBER: NO HAT MEANS NO OUTDOOR PLAY!

Other Important Information:

- Staff will not be escorting children to extra-curricular activities over the School Holiday period.
- A late fee of \$10 for the first 10 minutes or part thereof, and \$1 per minute thereafter will apply if your child is collected after the closing time of the centre. Please note this is charged per child.

Use of technology

- Children are welcome to bring electronic devices including iPods, iPads, Kindles etc, but OSHC will NOT be held responsible if these are misplaced or broken.
- Students will be able to use electronic devices between the hours of 8am-9am and 4pm-6pm only. Please discuss this with your child before they arrive.

Excursions:

- See "Program" and "Authorisation for Excursion Form" for excursion information.

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	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					15 September
STUDENT FREE DAY					Music Mayhem Today we will be making our own instruments.
	18 September	19 September	20 September	21 September	22 September
WEEK 1	Spring has SPRUNG What better way to celebrate the beginning of Spring than with a day out in the spring sunshine. We will have a scavenger hunt, group games and art activities.	Candle Making Crazy Candles will be helping us create our own candles. Incursion cost: \$20	Brisbane Arts Theatre We are heading to the Brisbane Arts Theatre to watch a stage production of Little Mermaid. Excursion cost: \$30	Mystery Cook off We will be holding our very own cook off. Each group will receive a mystery box full of ingredients and then will need to race against the clock to cook a delicious dish.	Construction Day We will be using newspaper and other materials to construct a fort as well as many other items.
	25 September	26 September	27 September	28 September	29 September
WEEK 2	Messy Science Ooey Gooley messy fun. Put on your aprons! We will be experimenting with messy science activities.	Pottery Bazil Grumble will be attending OSHC and bringing along their pottery wheel. Incursion Cost: \$22	GOMA We are heading to the Gallery of Modern Art. After exploring the gallery, we will be having a picnic lunch. Excursion Cost: \$20	OSHC Animal Race Put on your running shoes! We will be having an animal themed race day.	PJ Party Pop on your PJ's and get ready for a day full of relaxing before a busy Term 4 starts.

Note: Activities are subject to change



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OFFICIAL BOOKING FORM

My child has attended St Margaret's OSHC before and I have completed the enrolment form and Ezidebit form.

My child has not attended St Margaret's OSHC before. I have emailed oshc@stmargarets.qld.edu.au to obtain the relevant forms. I understand my booking cannot be finalised until my completed Enrolment and Ezidebit forms have been returned to the service.

PLEASE COMPLETE A SEPARATE BOOKING FORM FOR EACH CHILD

Please indicate the days you require care:

	Monday	Tuesday	Wednesday	Thursday	Friday
SFD					15 September <input type="checkbox"/>
Week 1	18 September <input type="checkbox"/>	19 September <input type="checkbox"/>	20 September <input type="checkbox"/>	21 September <input type="checkbox"/>	22 September <input type="checkbox"/>
Week 2	25 September <input type="checkbox"/>	26 September <input type="checkbox"/>	27 September <input type="checkbox"/>	28 September <input type="checkbox"/>	29 September <input type="checkbox"/>

Terms and Conditions of Booking

By signing this form, you agree to the terms and conditions listed in the St Margaret's OSHC School Holiday information guide.

Permission to use St Margaret's Facilities

By signing this form, you give permission for your child to access various parts of St Margaret's grounds including, but not limited to, Primary School Library, Philip Harris Sports Centre, Tennis Courts, Art Centre Terraces and Advent Centre.

Child's Full Name: _____

Your Full Name: _____

Signature: _____

Date: _____



St Margaret's Outside School Hours Care

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AUTHORISATION FOR EXCURSION FORM

St Margaret's OSHC has organised excursions for your child to attend during the School Holiday Program. All the relevant details are provided below for your convenience. The service has conducted an Excursion Risk Assessment. For your child to attend, you are required to read this information and complete the Authority for Excursion Form. To complete this form, you must be listed on the child's enrolment record as either their parent or an Authorised Nominee.

- Please complete a separate excursion form for each child enrolled
- Permission slips must be returned with booking form
- Please ensure child/ren are at OSHC by 9am

Please tick the excursions you would like your child to attend

Wednesday 20 September 2017 Brisbane Arts Theatre - Little Mermaid	Wednesday 27 September 2017 Gallery of Modern Arts
<input type="checkbox"/>	<input type="checkbox"/>
Pack your lunch, water bottle and hat Bus will depart promptly at 9:30am	Pack your lunch, water bottle and hat Bus will depart promptly at 9:15am

Transportation details (to and from): St Margaret's bus – fitted with seatbelts.

The period the child will be away from the Service Premises: 9am – 3pm depending on the excursion

Number of staff supervising: 4-5

Number of children involved: Max 40

Items to be taken by the child and provided by the parents: Hat and lunch and water bottle (unless otherwise stated)

Child's Full Name: _____

Your Full Name: _____

Does your child suffer from motion/travel sickness? Yes or No Action plan/medication: _____

By signing the Authorisation for Excursion Form, I agree to and understand the following;

- My child has my permission to attend the excursion listed.
- I am listed on the child's Enrolment Form as a Parent or Authorised Nominee.
- The contact details, including all emergency contact details, listed on my child's Enrolment Form are up-to-date. If not, I have provided the updated contact details above.
- In case of an emergency, I **authorise/do not authorise** the supervising OSHC staff to seek medical attention. Please note that medical attention will not be sort without first notifying a Parent or Authorised Nominee listed on the Enrolment Form. We will be contacting the emergency contact numbers on file if we are unable to reach a Parent.

Signature: _____

Date: _____