

St Margaret's



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INTERNATIONAL AGENT APPLICATION

DISCOVER *the* DIFFERENCE!

St Margaret's Anglican Girls School
11 Petrie Street Ascot QLD 4007 Australia
Telephone: +61 7 3862 0777
Facsimile: +61 7 3862 0701
mail@stmargarets.qld.edu.au
www.stmargarets.qld.edu.au

St Margaret's School Council Ltd ABN: 69069684019
A School of the Society of the Sacred Advent

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ABN: 93 492 310 839 CRICOS Code: 00511K

APPLICATION FOR APPOINTMENT AS AN AGENT FOR ST MARGARET'S ANGLICAN GIRLS SCHOOL REPRESENTATIVE PROFILE FORM

Please complete this form if you wish to be considered for appointment as an education agent for St Margaret's Anglican Girls School (**the School**). This application relates to an appointment in the geographic territory shown in this Application and, if accepted by the School, the Agent must sign an International Agency Agreement in the form approved by the School. Please note that completing this form does not result in automatic appointment.

TERRITORY IN WHICH THE AGENCY IS TO OPERATE:

(Insert country or geographic region): _____

AGENT BUSINESS DETAILS

Company Name (if a company): _____

Registration No: _____ Place of Registration: _____

Date of Registration: _____ Expiry Date (if applicable): _____

If the Business is not conducted through a registered company, please indicate the nature of the business structure (e.g. sole trader, partnership)

Australian Business Number – ABN (if applicable): _____

Full Address: _____

Postal Address: _____

Email Address: _____

Telephone No: _____ Fax No: _____

Website: _____

AGENT BUSINESS PROFILE

Number of years in existence: _____

Name of Principal/Owner: _____

Background: _____

Qualifications: _____

Number of Staff: _____

Details of key staff members and/or School consultants:

Name: _____

Area of Responsibility: _____

Name: _____

Area of Responsibility: _____

Name: _____

Area of Responsibility: _____

Name: _____

Area of Responsibility: _____

Services provided by the Business: _____

Location and details of offshore offices:

Full Address: _____

Postal Address: _____

Telephone No: _____ Fax No: _____

Email Address: _____

Website: _____

Location and details of sub-contractors which may be used to provide services to the Business:

Full Address: _____
Postal Address: _____
Telephone No: _____ Fax No: _____
Email Address: _____
Website: _____

Location and details of offshore partners:

Full Address: _____
Postal Address: _____
Telephone No: _____ Fax No: _____
Email Address: _____
Website: _____

PAST EXPERIENCE:

Please outline below the previous experience you have had (if any) in performing a similar role).

FAMILIARITY WITH AUSTRALIAN EDUCATION INDUSTRY

Are you familiar with the ESOS Act? Yes No
Are you familiar with the National Code? Yes No
Are you familiar with the AEI Agent Training Course? Yes No

DETAILS OF MARKETS FROM WHICH YOUR BUSINESS WILL RECRUIT

State briefly how and where you plan to recruit/refer students in the relevant territory to the School:

How many students do you believe you could recruit for the School in the next two years?

From which parts of the relevant territory will the Business recruit potential students for the School?

What are the characteristics of the potential market for the School?

PROFESSIONAL ORGANISATIONS

Please outline the professional organisations of which your Business is a member:

SERVICES

Please outline the services you will provide to the School:

FORECASTS

How many students do you believe you could recruit for the School in the next two years?

FEES

Please supply details of any further fees or commission (over and above what the School may pay to you) you charge or intend to charge students for processing applications:

REFEREES

Please provide the names and contact details for three (3) referees:

a) An Australian Government Officer or Agency

Name: _____ Telephone No: _____
Email Address: _____

b) An Australian or New Zealand School

Name: _____ Telephone No: _____
Email Address: _____

c) A referee of your choice

Name: _____ Telephone No: _____
Email Address: _____

Please include two (2) copies of the Company prospectus or marketing brochures.

Signature: _____
Printed Name: _____
Signatory's position (eg Director): _____
Date: _____

Please mail this expression of interest to:

Ms Ros Curtis, Principal
St Margaret's Anglican Girls School
11 Petrie Street
ASCOT, QLD, 4007
Ph: +617 3862 0777
Fax: +617 3862 0701