

St Margaret's Anglican Girls School

Private Bus Service



St Margaret's Private Bus Service

St Margaret's Anglican Girls School provides a private bus service to assist families to transport children to and from school. The service is also open to staff of St Margaret's Anglican Girls School.

This service provides morning and afternoon runs to the following areas:

Bulimba Run

- Bulimba
- East Brisbane (including Churchie)
- New Farm
- Bretts Wharf

The Gap Run

- The Gap
- Ashgrove
- Bardon
- Newmarket
- Wilston
- Windsor
- Gordon Park
- Wavell Heights
- Clayfield

This service caters solely for St Margaret's students and staff. One St Margaret's branded coach and one Belbaker coach is dedicated to these routes. These buses will interchange.

The St Margaret's branded coach is equipped with surveillance and bus tracking systems and the School can monitor the bus movements via a GPS tracking system.

The bus will not leave the bus stop before the time listed on the published timetable available on the St Margaret's School Website.

The Routes

Please refer to the St Margaret's School Website for the most up to date routes and times.

Cost of Service

Pricing of the service will be \$4.20 each way for both bus routes.

For those students using the service from Bretts Wharf (Bulimba Run), the cost of the service will be \$2.90 each way.

Bus Pass Options

Students are able to use their Student Card to purchase their daily bus ticket. The Gap and Bulimba buses are fitted with a Samsung phone which will scan your child's student ID card and this will charge your Flexischools account for an individual bus trip.

Importantly, funds must be available on the student card and the student card must be linked to your Flexischools account. To set up your account, log onto www.flexischools.com.au and register or call Flexischools on 1300 361 769 to assist.

Alternatively, students are able to purchase a 10 trip-ticket through Flexischools (www.flexischools.com.au) and collect the pass from the Finance Office.

Who can travel on the bus?

Pre-Prep/Prep

Children in pre-prep and prep wishing to catch the bus may only do so if accompanied by a sibling of at least 10 years of age. If for any reason the sibling is not on the bus, the younger student may not board the bus.

Year 1 to Year 4

Students in Year 1 to Year 4 may only travel on the bus if the parent/guardian signs and returns the "Agreement for Students Year 1 to Year 4 travelling on the Private Bus" form.

Parents with children in Year 1 to Year 4 will need to sign a form agreeing to the following conditions:

- Parent/guardian will be at the bus stop to drop off and pick up their child at least 10 minutes prior to the scheduled time.
- Parent/guardian will assist child onto and off the bus.
- If a parent/guardian is not at the bus stop when the bus arrives, the driver will not allow the student to disembark from the bus. The student will be returned to the School (Boarding House) and the parents will be contacted to collect their child from the Boarding House.
- A fee of \$50 will be incurred for returning the child to the School. This will be charged to the student's account.
- If a sibling over the age of 10 is accompanying the child in Year 1 to Year 4, this is sufficient.

Please let the driver know the age of your child. The driver will ensure younger children are seated at the front of the bus.

Year 5 – Year 12

Students are able to use the St Margaret's bus using either their student ID card which has been linked to a Flexischools account or by purchasing a 10 ticket pass from Flexischools and collecting the pass from the Finance Officer.

Bus Policy

The safety of students travelling on school buses is of paramount importance. It is the right of all school bus travellers to have the safest possible service provided. The driver will treat all students respectfully and in turn will be treated respectfully by all students.

It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers.

Responsibility: Bus operators

- Maintaining buses in a clean and safe operation. Strict guidelines have to be followed for service and inspection of school buses.
- Adhere to scheduled pick up and drop off times.

Responsibility: Bus Driver

- Driving in a safe manner.
- Being aware of the students on the bus and their needs.
- Taking note of any student's concerns and inform the School.
- Promptly notifying the school of any negative behaviour or incidences that occur on the bus.
- Using "child" appropriate language when dealing with students.
- Holding the necessary licence including, but not limited to, Blue Card, First Aid Certificate, Driver Authorisation, relevant Driver's Licence and qualifications.
- Adhere to scheduled pick up and drop off times.

Responsibility: Students/Parents

- Students must remain seated at all times during transit and wear their seat belts.
- Talk quietly and avoid noise which may distract the driver.
- Listen to the driver and follow his/her instructions.
- Food, drinks or chewing gum are not to be consumed at any time on the bus
- Respect other people's property and the bus.
- Behave in a courteous manner to others on the bus.
- Keep the bus clean.
- Footwear and clothing is to be clean and tidy before boarding the bus. Uniform standards are enforceable during bus travel.
- School bags are to be stowed under the seat or in appropriate luggage areas. Aisles must remain free at all times.
- Students using the School Bus Service are bound by the School rules and regulations.

The Business Manager maintains an accurate and updated record of:

- Bus routes (maps)
- Bus timetable – times of pick up and set down for each stop.

Information relating to the bus routes and times will be available on the St Margaret's School website.

Agreement for Students Year 1 to Year 4 travelling on the Private Bus

Acknowledgement:

We hereby agree to the conditions listed below, for our child, who will be travelling on the St Margaret's Anglican Girls School Private Bus Service. We acknowledge that our child is in Year 1 to Year 4.

- Parent/guardian/ will be at the bus stop to drop off and pick up child at least 10 minutes prior to the scheduled time.
- Parent/guardian will assist child onto and off the bus.
- If a parent/guardian is not at the bus stop when the bus arrives, the driver will not allow the student to disembark from the bus. The student will be returned to the School (Boarding House) and the parents will be contacted to collect their child from the Boarding House.
- A fee of \$50 will be incurred for returning the child to the School. This will be charged to the student's account.
- If a sibling over the age of 10 is accompanying the child in Year 1 to Year 4, this is sufficient.

Please sign and return the below section to:

- Email attachment: lsaul@stmargarets.qld.edu.au
- Mailed/delivered to: Leah Saul, Business Manager, St Margaret's Anglican Girls School, Reception – 11 Petrie Street, Ascot QLD 4007.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Student Name: _____

Student Code: _____

Student Year Level: _____

Sibling Name: _____

Sibling Year Level: _____

Date: _____

* Please complete a separate form for each child.