



# Application for Admission

## ▶ STUDENT INFORMATION (Please use BLOCK LETTERS)

Student's Surname

Given Names

Preferred Name

Date of Birth

(A copy of the student's Birth Certificate must be supplied with the application)

Sex Female  Male

Religion

Country of Birth  Nationality

Is this student of Aboriginal or Torres Strait Islander origin? No  Aboriginal  Torres Strait Islander

Aboriginal/Torres Strait Islander

The student is a Permanent Resident  Temporary Resident

Australian Citizen born overseas (please provide citizenship documentation)

If the student is a Permanent Resident or Temporary Resident please provide a photocopy of his/her passport and visa along with the following details:

Passport No.  Expiry Date

Visa Class No.  Expiry Date

## ▶ ENROLMENT DETAILS

Calendar Year to be Enrolled  Term  Proposed Academic Year (Grade)

Day Student  Boarder

## ▶ EDUCATION DETAILS

Current School/Kindergarten  Year Level/s  Years of Attendance

Previous Schools  Year Level/s  Years of Attendance

Year Level/s  Years of Attendance

**If applying for a position at the school within the next three years, please include the latest NAPLAN reports and past two school reports**

## ▶ PARENT/LEGAL GUARDIAN DETAILS

### Parent/Guardian 1

Resides with Student Yes  No

Title

Surname

Maiden name

Given names

Preferred name

Relationship to child

Relationship Status Married  Separated  Divorced  Remarried  Single  Widowed

Residential address Please note: The provision of your residential address is mandatory for Federal Government reporting requirements.

Building or Property name only

Address

Postcode

Postal Address (if different from above)

Postcode

Do you live on a rural property? Yes  No

If yes, please provide latitude and longitude of property

Home Phone  Business Phone

Mobile Phone  Skype Address

Email

Nationality

Country of Birth

Occupation

Employer's name

Schooling and Education Please note: The collection of this information is a requirement of the Federal Government for reporting student outcomes.

**What is the highest year of primary or secondary school parent/guardian has completed?**

Year 9 or equivalent or below  Year 10 or equivalent

Year 11 or equivalent  Year 12 or equivalent

**What is the level of the highest qualification parent/guardian has completed?**

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate IV (including trade)
- No non-school qualification

**Occupation group of parent/guardian**

- Group 1 (Senior management in large business organisation, government administration and defence, and qualified professionals.)
- Group 2 (Other business managers, arts/media/sportspersons and associate professionals.)
- Group 3 (Tradesmen/women, clerks and skilled office, sales and service staff.)
- Group 4 (Machine operators, hospitality staff, assistants, labourers and related workers.)
- Group 8 (Not in paid work in last 12 months.)

Please select the appropriate parental occupation group from the list above. For a more detailed explanation, please see the last page. If the person is not currently in paid work, but has had a job in the past 12 months, or has retired in the past 12 months, please use the person's last occupation. If the person has not been in paid work for the past 12 months, please tick Group 8 above.

**Parent/Guardian 2**

Resides with Student Yes  No

Title

Surname

Maiden name

Given names

Preferred name

Relationship to child

Relationship Status Married  Separated  Divorced  Remarried  Single  Widowed

Residential address Please note: The provision of your residential address is mandatory for Federal Government reporting requirements.

Building or Property name only

Address

Postcode

Postal Address (if different from above)

Postcode

Do you live on a rural property? Yes  No

If yes, please provide latitude and longitude of property

Home Phone  Business Phone

Mobile Phone  Skype Address

Email

Nationality

Country of Birth

Occupation

Employer's name

Schooling and Education Please note: The collection of this information is mandatory for Federal Government reporting requirements.

**What is the highest year of primary or secondary school parent/guardian has completed?**

Year 9 or equivalent or below  Year 10 or equivalent

Year 11 or equivalent  Year 12 or equivalent

**What is the level of the highest qualification parent/guardian has completed?**

Bachelor degree or above

Advanced diploma/Diploma

Certificate I IV (including trade)

No non-school qualification

**Occupation group of parent/guardian**

Group 1 (Senior management in large business organisation, government administration and defence, and qualified professionals.)

Group 2 (Other business managers, arts/media/sportspersons and associate professionals.)

Group 3 (Tradesmen/women, clerks and skilled office, sales and service staff.)

Group 4 (Machine operators, hospitality staff, assistants, labourers and related workers.)

Group 8 (Not in paid work in last 12 months.)

Please select the appropriate parental occupation group from the list above. For a more detailed explanation, please see the last page. If the person is not currently in paid work, but has had a job in the past 12 months, or has retired in the past 12 months, please use the person's last occupation. If the person has not been in paid work for the past 12 months, please tick Group 8 above.

▶ **FAMILY CIRCUMSTANCES** (please complete this section if parents/legal guardians are not living together)

- Please attach a copy of a court order or parenting plan if in place
- This information is important to help avoid confusion

Parents Separated  Parents Divorced

Parent 1 Deceased  Parent 2 Deceased

Student Living with Parent 1/Legal Guardian 1

Student Living with Parent 2/Legal Guardian 2

Student Living with Other  Please specify \_\_\_\_\_

Who should the school communicate with regarding day to day matters?

Parent 1/Legal Guardian 1  Parent 2/Legal Guardian 2  Other

▶ **LANGUAGE**

Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often.)

Student  No, English only  Other \_\_\_\_\_

Mother/Parent 1/Guardian 1  No, English only  Other \_\_\_\_\_

Father/Parent 2/Guardian 2  No, English only  Other \_\_\_\_\_

▶ **FAMILY AFFILIATIONS WITH ST MARGARET'S**

a) Family members who have previously attended St Margaret's Anglican Girls School

i) Full Name	<input type="text"/>	Maiden Name	<input type="text"/>
Relationship to Student	<input type="text"/>	Year of Leaving	<input type="text"/>
Year Levels Attended	<input type="text"/>	House	<input type="text"/>

ii) Full Name	<input type="text"/>	Maiden Name	<input type="text"/>
Relationship to Student	<input type="text"/>	Year of Leaving	<input type="text"/>
Year Levels Attended	<input type="text"/>	House	<input type="text"/>

b) Siblings presently attending or registered for entry to St Margaret's Anglican Girls School

Name	<input type="text"/>	Year of Entry	<input type="text"/>
Year Level	<input type="text"/>	House	<input type="text"/>

Name	<input type="text"/>	Year of Entry	<input type="text"/>
Year Level	<input type="text"/>	House	<input type="text"/>

## ► SURVEY WHY ST MARGARET'S

To assist us understand our community better and for planning purposes, please complete the following brief survey.

### What has prompted you to enrol your daughter at St Margaret's? Please check all the most important reasons that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Academic results       | <input type="checkbox"/> Boarding  |
| <input type="checkbox"/> Academic extension     | <input type="checkbox"/> Attention to a well-rounded education   |
| <input type="checkbox"/> Learning support       | <input type="checkbox"/> All girls education   |
| <input type="checkbox"/> Student wellbeing      | <input type="checkbox"/> School leadership   |
| <input type="checkbox"/> Quality teachers       | <input type="checkbox"/> Reputation  |
| <input type="checkbox"/> Sports program         | <input type="checkbox"/> Outside School Hours Care   |
| <input type="checkbox"/> Music program          | <input type="checkbox"/> Graduate destinations (university, career pathways of past students of St Margaret's) |
| <input type="checkbox"/> Arts program           | <input type="checkbox"/> Other..   |
| <input type="checkbox"/> Values-based education |  |

### How did you learn about St Margaret's? Please check all the most important sources:

- |  |   |
|--|---|
| <input type="checkbox"/> Word of Mouth   | <input type="checkbox"/> School tour with admission staff       |
| <input type="checkbox"/> Previous family connection to the school (relatives, friends etc) | <input type="checkbox"/> Conversation with the Admissions team  |
| <input type="checkbox"/> Live in the Area  | <input type="checkbox"/> Employer                               |
| <input type="checkbox"/> Reputation gained from the media                                  | <input type="checkbox"/> Regional expo/show                     |
| <input type="checkbox"/> Advertising   | <input type="checkbox"/> Visits to other schools for comparison |
| <input type="checkbox"/> School Website  | <input type="checkbox"/> Your child's primary school community  |
| <input type="checkbox"/> School Publication  | <input type="checkbox"/> Social Media (Facebook, Twitter etc)   |
| <input type="checkbox"/> Open Days/Tours   | <input type="checkbox"/> Other..                                |

## ▶ PAYMENT METHOD

Upon application, a non-refundable Application Fee of \$250 is required

Cash  Cheque  (Payable to St Margaret's Anglican Girls School)

Credit Card MasterCard  Visa  Amex

Card Number     Expiry

Amount \$250

Cardholder's Name  Signature

### Direct Deposit/Telegraphic Transfer

Account St Margaret's Anglican Girls School  
Bank National Australia Bank  
Branch Capital Office  
BSB 084 004  
Account No 16 367 0842

## ▶ DECLARATION

We, the Parent/s or Guardian/s declare as follows:

1. We agree that the above information is accurate and true at time of application.
2. We understand that this form is an application for admission only and does not confirm a place at the school.
3. We acknowledge there is a non-refundable Application Fee to cover administrative costs.
4. We consent to the collection, use, disclosure and retention of personal information about us and the Student from time to time in accordance with the school's Privacy Policy, a copy of which can be obtained from the school's website.

Signature of Parent/Guardian 1  Date

Signature of Parent/Guardian 2  Date

## ▶ APPLICATION CHECKLIST

- Completed Application for Admission with signatures of both Parent/Guardian 1 and 2
- Payment of \$250 Application Fee
- Copy of birth certificate
- Copy of passport plus residency visa or citizenship papers if applicable
- Copy of court order or parenting plan if applicable
- If applying for a position at the school within the next three years, please include the latest NAPLAN reports and past two school reports

Mailing Address and Contact Details St Margaret's Anglican Girls School  
11 Petrie Street  
Ascot QLD 4007  
Ph: +61 7 3862 0777  
Email: admissions@stmargarets.qld.edu.au

### GROUP 1

Senior management in large business organisation, government administration and defence, and qualified professionals

- SENIOR EXECUTIVE/MANAGER/DEPARTMENT HEAD in industry, commerce, media or other large organisation
- PUBLIC SERVICE MANAGER  
Regional director, health/education/police/fire services administrator
- OTHER ADMINISTRATOR  
school principal, faculty head/dean, library/museum/gallery director, research facility director
- DEFENCE FORCES  
Commissioned Officer
- PROFESSIONALS  
Generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems and teach others. Health, education, law, social welfare, engineering, science, computing professional business – management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer air/sea transport – aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

### GROUP 2

Other business managers, arts/media/sportspersons and associate professionals

- OWNER/MANAGER  
of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- SPECIALIST MANAGER  
finance/engineering/production/personnel/industrial relations/sales/marketing
- FINANCIAL SERVICES MANAGER  
bank branch manager, finance/investment/insurance broker, credit/loans officer
- RETAIL SALES/SERVICES MANAGER  
shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency
- ARTS/MEDIA/SPORTS  
musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official
- ASSOCIATE PROFESSIONALS  
generally have diploma/technical qualifications and support managers and professionals. Health, education, law, social welfare, engineering, science, computing technician/associate professional business/administration – recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager defence forces – senior non-commissioned Officer

### GROUP 3

Tradesmen/women, clerks and skilled office, sales and service staff

- TRADESMEN/WOMEN  
generally have completed a 4-year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
- CLERKS  
bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk
- SKILLED OFFICE, SALES AND SERVICE STAFF  
Office secretary, personal assistant, desktop publishing operator, switchboard operator
- SALES  
company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher
- SERVICE  
•Aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor

### GROUP 4

Machine operators, hospitality staff, assistants, labourers and related workers

- DRIVERS, MOBILE PLANT, PRODUCTION/PROCESSING MACHINERY AND OTHER MACHINERY OPERATORS
- HOSPITALITY STAFF  
hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper
- OFFICE ASSISTANTS, SALES ASSISTANTS AND OTHER ASSISTANTS  
OFFICE – typist, word processing/data entry/business machine operator, receptionist, office assistant
- SALES  
Sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker
- ASSISTANT/AIDE  
Trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant
- LABOURERS AND RELATED WORKERS  
Defence forces – ranks below senior NCO not included above agriculture, horticulture, forestry, fishing, mining worker – farm overseer, shearer, wool/hide classer, miner, seafarer/fishing hand other worker – labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor